

**Town of Mocksville
Regular Board Meeting
May 3, 2022**

The Town of Mocksville Board of Commissioners met for the Regular Board Meeting on Tuesday, May 3, 2022 at 6:00 p.m. in the Mocksville Town Hall building located at 171 S. Clement Street.

Present:

Commissioners Present:

Mayor, Will Marklin
Jenny Stevenson
Carl Lambert
Justin Draughn
Johnny Frye
Rob Taylor

Absent:

Others Present:

Ken Gamble, Town Manager
Lynn Trivette, Town Clerk
Al Benschhoff, Town Attorney
Brian Moore, Public Services Director
Frank Carter, Fire Chief
Chris Vaughn, Parks and Grounds Director
Tami Langdon, Community Development

Mayor Marklin called the meeting to order.

The Town of Mocksville Board paused for a moment of silence.

Mayor Marklin led the Pledge of Allegiance.

Adoption of Agenda

A motion was made by Commissioner Taylor to adopt the agenda as written. The motion was seconded by Commissioner Draughn which carried by a unanimous vote 5-0.

Citizen Comments

Mayor reads; Under GS section 160A-81.1, the Board shall provide one period for public comment per month. Public comments are a valued part of the Board meeting but we also have to handle monthly business items. If your public comment is not heard this month we provide the same opportunity at each month's Board meeting. Public comments are limited to 3 minutes per comment. The Mayor asks that groups appoint spokespersons for groups supporting the same position, especially when the number of people wishing to attend the meeting exceeds the capacity of Town Hall. When the comments become repetitive and no longer provide new information then discussion for this meeting may be stopped. As a reminder, the comment period is not a question and answer session. As always, the Mayor shall provide for the maintenance of order and decorum in the conduct of the comment period.

No one spoke

Public Hearing Requested for Annexation for Nelson's Creek Development from Murphy (County Parcel H400000116) Purvis (County Parcel H400000122) and Jones (County Parcel I400000077)

Mayor opened the public hearing for comments. 6:02pm

No one spoke in favor or against

Mayor closed the public hearing. 6:02pm

A motion was made by Commissioner Taylor to approve the annexation ordinance to extend the corporate limits for Nelson's Creek Development. The motion was seconded by Commissioner Lambert which carried by a unanimous vote 5-0.

Communications

Ignite Davie College Promise Program, Carolyn McManamy, Director
(Board tabled until next month because Carolyn was absent).

Proclamation Recognizing National Law Enforcement Week and Peace Officer Memorial Day

Sheriff Hartman addressed the Board. I appreciate the Town issuing the Proclamation and the support received.

Mayor Marklin spoke and said that Mocksville stands behind the Sheriff's Department and is happy with the service provided.

Proclamation Recognizing Public Works Week

Mayor Marklin spoke and expressed appreciation for the work performed by the Public Works Department within the Town.

Consent Agenda

A motion was made by Commissioner Taylor to adopt the consent agenda as presented. The motion was seconded by Commissioner Draughn which carried by a unanimous vote of 5-0. Items approved were: (A) April 4, 2022 and April 5, 2022 Joint Meeting with Davie County Board of Commissioners and Regular Board Meeting (B) Monthly Financials and (C) Tax Releases.

PRESENTATION OF ANNUAL BUDGET MESSAGE FOR FY 2022-2023

Town Manager Gamble addressed the Board. This is a well thought out process occurring through multiple stages with input from Department Heads, the Board, and the Town Manager's office. The management goals for this budget year is to present a balanced budget. We want to leverage personnel,

equipment and financial resources to have the most efficient and effective services for our community. The budget is a document, where we are taking limited resources and applying them strategically to the greatest needs in the community.

We must look at how our budget addresses our internal weaknesses. The Fire department went from a volunteer agency to a part-time agency; but still cannot consistently fill all shifts to the minimum. This year's budget includes six full-time firefighters. We have also applied for the S.A.F.E.R Grant, which will pay 100% of the salaries for six more firefighters for three years at no cost to the Town. The decision to contract with the Sheriff's office has realized significant savings in this budget year, we took those savings and starting applying to the strategic need of replacing equipment across the departments. We are going to use the savings from the contract this year to replace vehicles, a trailer, Fire Department building repairs, and upgrades and repairs to the concession stand.

Next year's budget would include a wheel loader, replacing the fence at Mando Field, turn out gear and emergency equipment for the Fire Department. We are going to address staffing internal positions with qualified candidates this year by implementing the Pay and Classification Study findings. Matt Reece, PTRC, will be presenting these findings at the next Board meeting in June. This will include a career ladder, developmental pay, and a 5% COLA.

We do not have a Wayfinding system that will direct people to come Historic Downtown. This budget year we are able to institute Phase 1 of Wayfinding, which includes sign engineering, NCDOT encroachment and 4-5 signs. Phase 2 will include 5-6 signs. We plan on 4-6 signs every year until all signs are up. Another issue we have had the last few years is ineffective code enforcement. This year we are going to share a full-time code enforcement officer with Bermuda Run and Davie County.

To address external threats, the budget includes allocations for the increased cost of fuel, and adjustments to the schedule of fees at the park to cover operational costs. Rising inflation and the labor shortage is addressed by the 5% COLA. We have applied for over 10 million dollars in grants. With supply chain disruptions, maintenance is more important and we need to be prepared to have items on hand. We have development happening on the residential, business, and industrial side, which brings more cars, people, and stresses on infrastructure. This year we will get the Brakebush project started after rewarding the contractor, upgrade the sewer plant pumps, and be actively involved in the North West Piedmont Rural Planning Organization prioritization process. The Cooleemee Water Treatment Plant is a future project. Partnerships are beneficial; working closely with Davie County will help keep cost down.

The General Fund budget is 4.6 percent higher than last year. Revenue increased in ad valorem, because of the reevaluation, vehicle tax, fire district tax special allocation and franchise tax. Expenditures included Fire Department staffing, inflationary increases, equipment replacement, facility improvements, pay study and COLA, Wayfinding and streetscape. The budget balanced, including the current allocations to non-profits.

Enterprise Fund revenues are \$3.5 million and includes the 7% rate increase, per Raftelis Rate Study, increase to the Brakebush Brothers Consumption, and water sewer taps for 128 new homes. A Capital Project Ordinance created for the Brakebush Project removes money from the budget since it is a multiyear project and does not need refunding each year. Brakebush represents about 3 million; when that amount is added to the budget, it is about a 5.3 percent increase over total spending for the last year.

Expenditures are water at \$1,044,010.00, sewer at \$1,684,474.00, capital projects at \$806,298.00, and contracts/insurance at \$49,280.00. The Brakebush Brothers Force Main Project includes allocations of \$753,298.00 for the year to cover any increases during the bidding process of the project. We already have the funding for this project through grants and other funding. Sewer treatment plant improvements

are budgeted at \$75,000.00. ARP Funds are to be determined. Once received, the recommendation would be to apply the funds to water and sewer projects.

A motion was made by Commissioner Frye to call a public hearing regarding the FY 2022-2023 Annual Budget on June 7, 2022 at 6:00pm located at the Mocksville Town Hall 171 S. Clement Street. The motion was seconded by Commissioner Lambert which carried by a unanimous vote 5-0.

Consider Adopting Certificate of Sufficiency for Petitions from Cornatzer, Baldwin, Ginther and Wilson (County Parcel - I500000044 Cedar Creek RE LLC) for the Development on John Crotts Road and a Resolution Scheduling a Public Hearing for June 7, 2022 in the Mocksville Town Hall Meeting Room, Beginning at 6pm Located at 171 Clement Street

A motion was made by Commissioner Lambert to adopt the Certificate of Sufficiency from the Town Clerk's investigation for petitions from Cornatzer, Baldwin, Ginther and Wilson (County Parcel – I500000044 Cedar Creek RE LLC) for the development on John Crotts Road and a resolution scheduling a public hearing for June 7, 2022 in the Mocksville Town Hall Meeting Room, beginning at 6pm located at 171 Clement Street. The motion was seconded by Commissioner Draughn which carried by a unanimous vote 5-0

Consider Six Resolutions Approving Policies for the Expenditure of American Rescue Plan Act of 2021 Coronavirus State and Local Fiscal Recovery Funds

- Conflict of Interest
- Allowable Costs and Cost Principles for Expenditure of ARP Funds
- Eligible Project
- Non Discrimination
- Property Management
- Record Retention

Finance Director, Lynn Trivette addressed the Board. April 30, 2022 was the first ARP Funds report that was due even if zero dollars were spent or obligated.

In reporting NC local governments are now authorized to take a standard allowance and spend up to their full allotment. This means the Town does not have to demonstrate any loss of revenue. This allows a local government to spend ARP/CSLFRF monies on a broader array of expenditures (that are not directly tied to the pandemic) with fewer reporting requirements. The local government still must comply with ARP/CSLFRF award terms and other federal regulations, known as the Uniform Guidance. These resolutions and policies are a part of the uniform guidance for internal controls.

A motion was made by Commissioner Taylor to adopt six resolutions including conflict of interest policy, allowable costs and cost principles policy, eligible project policy, non-discrimination policy, property management policy and record retention policy for the expenditure of American Rescue Act of 2021 Coronavirus State and Local Fiscal Recovery Funds. The motion was seconded by Commissioner Stevenson which carried by a unanimous vote 5-0.

Consider ABC Board Re-Appointments; Alex Thompson Terms 2022-2025 and Ken Boger 2022-2025

A motion was made by Commissioner Taylor to approve ABC Board re-appointments; Alex Thompson terms 2022-2025 and Ken Boger terms 2022-2025. The motion was seconded by Commissioner Lambert which carried by a unanimous vote 5-0.

Consider Mocksville Tourism Development Authority (MTDA) Board Appointment; Dottie Graham Terms 2-Year 2022-2024

A motion was made by Commissioner Draughn to approve MTDA Board appointment Dottie Graham terms 2022-2024. The motion was seconded by Commissioner Lambert which carried by a unanimous vote 5-0.

Consider NWPRPO-TAC Board Appointment; Will Marklin

Commissioner Frye currently serves as the Town representative on the Northwest Piedmont Rural Planning Organization Transportation Advisory Committee. He recently advised me that he is no longer able to serve in this capacity. Mayor Marklin is willing to serve as the Town representative. The Board will need to vote on the new appointment.

A motion was made by Commissioner Taylor to approve NWPRPO-TAC Board appointment Will Marklin. The motion was seconded by Commissioner Stevenson which carried by a vote 5-0.

Communication from Town Staff

Town Attorney Al Benshoff: None

Town Manager Ken Gamble: Mayor Marklin and Commissioner Stevenson served on the Trail Committee; we had productive meetings last week and looking at some exciting possibilities for a Greenway section connecting Downtown to the Davie Community Park.

Communication from Mayor and Town Board

Commissioner Lambert: Thank you to staff for your hard work.

Commissioner Taylor: Thank you to staff for your hard work. Kids Fest was a great free event put on by Smart Start. The Dragonfly's "Share the Love" event is this weekend.

Commissioner Stevenson: Thank you to staff for your hard work.

Commissioner Frye: Thank you to staff for your hard work.

Commissioner Draughn: Dottie Graham, glad you are joining us on the Mocksville Tourism Board.

Mayor Marklin: The past week we had our Arbor Day Event. I look forward to this each year. The car show was last night, heard lots of great things.

Adjourn

A motion was made by Commissioner Taylor to adjourn the May 3, 2022 Regular Board Meeting. The motion was seconded by Commissioner Draughn which carried by a unanimous vote 5-0.

The attached documents are incorporated herewith and are hereby made a part of these minutes.

William J. Marklin, Mayor

Lynn Trivette, Town Clerk MMC, NCCMC

May 3, 2022