

**Town of Mocksville
Regular Board Meeting
March 2, 2021**

The Town of Mocksville Board of Commissioners met for the Regular Board Meeting on Tuesday, March 2, 2021 at 6:00 p.m. in the Mocksville Town Hall building located at 171 South Clement Street.

Present:	Mayor, Will Marklin	Absent:
Commissioners Present:	Amy Vaughan-Jones	
	Justin Draughn	
	Brian Williams	
	Eric Southern	
	Rob Taylor	

Others Present:

Lynn Trivette, Interim Town Manager
Emily Quance, Deputy Town Clerk
Al Benschhoff, Town Attorney
Beth Thompson
Andrew Meadwell, Davie County Planning Director

Mayor Marklin called the meeting to order.

The Town of Mocksville Board paused for a moment of silence.

Mayor Marklin led the Pledge of Allegiance.

Adoption of Agenda

A motion was made by Commissioner Williams to amend the agenda to add a closed session NC G.S. 143-318.11 (a) (3) and (6), to preserve the attorney-client privilege to discuss personnel. The motion was seconded by Taylor which carried by a unanimous vote 5-0.

A motion was made by Commissioner Williams to adopt the agenda including the amendment. The motion was seconded by Commissioner Taylor which carried by a unanimous vote 5-0.

Citizen Comments

Mayor reads; Under GS section 160A-81.1, the Board shall provide one period for public comment per month. Public comments are a valued part of the Board meeting but we also have to handle monthly business items. If your public comment is not heard this month we provide the same opportunity at each month's Board meeting. Public comments are limited to 3 minutes per comment. The Mayor asks that groups appoint spokespersons for groups supporting the same position, especially when the number of people wishing to attend the meeting exceeds the capacity of Town Hall. When the comments become repetitive and no longer provide new information then discussion for this meeting may be stopped. As a reminder, the comment period is not a question and answer session. As always, the Mayor shall provide for the maintenance of order and decorum in the conduct of the comment period.

Communications from Boards, Commissions and Agencies

David Bone, Davie County Manager addressed Board. Thank you for the opportunity to come tonight and introduce myself. I started as County Manager here in Davie County in December. I am excited to be here. On February 23rd, Davie County was notified we have been selected to receive more than \$21 million in funding to expand the Cooleemee Water Treatment Plant. This grant / loan package allows for the decommission of the aging water treatment plants located in Cooleemee and Mocksville. The full breakdown for the funding award includes: \$18 million loan (with an interest rate capped at 0.10%), \$2 million principal forgiveness, and \$1,123,807 state grant. The County also received notification from the Economic Development Administration (EDA) that our application for funding has been selected for further consideration. The grant application involves the waterline transmission portion of the project associated with the new water treatment plant. While this notification does not guarantee final approval or legally bind EDA to make an award, it is encouraging news. We should hear more about the EDA grant by this fall. We are very appreciative of the partnership we have with Mocksville, and we look forward to seeing this project move forward. As of March 1st, Davie County had 3,571 total lab-confirmed COVID cases, 109 active cases (less than half of what we had this time last month), 3 current hospitalizations and 48 deaths. As of February 26th, we had 23,127 COVID tests completed in Davie County, which includes multiple tests for some individuals. To date, Davie County HHS has administered 11,542 total doses of COVID-19 vaccines. Davie County HHS continues to provide vaccinations to educators and child care providers. The state announced today additional Frontline Essential Workers will be eligible for vaccine beginning March 3rd. The state plans to move to Priority Group 4 on March 24. OptumServe continues to manage a drive-thru COVID-19 testing site beside Davie County Emergency Services in Mocksville. Thank you for your time. I look forward to working with you.

Proclamation declaring the month of April, 2021 as Child Abuse Prevention Month.

Proclamation declaring April 30, 2021 as the Town of Mocksville Arbor Day.

Consent Agenda

A motion was made by Commissioner Southern to adopt the consent agenda as presented. The motion was seconded by Commissioner Williams which carried by a unanimous vote of 5-0. Items approved were: (A) February 2, 2021 Regular Board Meeting Minutes (B) February 2, 2021 Closed Session Minutes (C) Monthly Financials (D) Tax Releases.

Draft Warranty Deed for Cemetery

The Board asked for the Interim Town Manager to present a cemetery plot purchase contract for its citizens purchasing plots at Rose Cemetery. The town just implemented a Cemetery Module from the new FMS software and the staff was excited to present a draft Warranty Deed for Cemetery Plot purchases. Town Attorney is looking over the draft.

The draft did not address if the Town would be responsible for the orphan tombstones. The Board will discuss orphan tombstones during budget time and how to deal with those in the future.

No Action Taken

Approve Audit Contracts for the Town of Mocksville and the Mocksville Tourism Development Authority FY 2020-2021, Eddie Carrick, CPA PC

A motion was made by Commissioner Taylor to approve the audit contracts for \$12,500 for the Town of Mocksville and \$1,500 for Mocksville Tourism Development Authority using Eddie Carrick CPA, PC. The motion was seconded by Commissioner Williams which carried by a unanimous vote of 5-0.

Adopt Budget Amendment for FY 20-21

A motion was made by Commissioner Williams to adopt the budget amendment for \$30,000 increasing the line item legal fees and using the revenue ABC line item \$30,000. The motion was seconded by Commissioner Draughn which carried by a unanimous vote of 5-0.

Adopt CDC Guidelines for Essential Employees

The CDC Guidelines for essential employees ensures continually of essential Town services in the event that an employee may have had exposure to a person with suspected or confirmed COVID-19. If an employee is asymptomatic and additional precautions are implemented to protect them and the community, they may continue to report for work, unless the health department orders them to quarantine as part of contact tracing on the family member.

A motion was made by Commissioner Vaughn-Jones to adopt CDC Guidelines for essential employees that gives the staff interim guidance for implementing safety practices for critical infrastructure workers who may have had exposure to a person with suspected or confirmed COVID-19. The motion was seconded by Commissioner Taylor which carried by a vote of 5-0.

Consider Counter Offer from NCDMV Public Safety Department for Downstairs Lease at Town Hall

The Board approved at last month's meeting \$700.00 monthly rent, \$300.00 monthly utilities and a 3-year term. NCDMV Public Safety Department from Raleigh called Interim Town Manager and would like for the Board to consider a counter offer of \$700.00 monthly rent, \$200.00 monthly utilities and a 3-year term. They do not wish to move.

The Board felt the Town's offer was fair and would not approve the counter offer.

A motion was made by Commissioner Taylor to deny the counter offer from NCDMV Public Safety Department. The motion was seconded by Commissioner Draughn which carried by a vote of 5-0.

Approve Revised Uniform Guidance Procurement Policy

The State Assessment is complete and basically it was concerning Chapter 159 Local Government Finance. The Chapter was written in 1927 and has been updated several times. The LGC is wanting to gather information from these 19 assessments so they can update the written law again for Local Government Finance. They would like to see the laws written (black and white) so to speak, more modernized so all towns are following the same guidelines throughout the State. The LGC and the team of auditors are focusing on several ideas. Interim Town Manager Trivette found this assessment very helpful and enjoyed working with Clayton Murphy, CPA from Raleigh.

One of the revisions to the policy is (P) on page 4. Purchase orders are required on any service or purchase contract greater than \$500.00. Our current policy is \$3,000 and this amount is too high for a town our size.

The LGC is great to work with and they are trying to prevent towns from over spending.

A motion was made by Commissioner Williams to approve the revised uniform guidance procurement policy. The motion was seconded by Commissioner Vaughn-Jones which carried by a vote of 5-0.

Approve Baseball and Softball Field Contracts for Rich Park

The Director of Parks and Grounds, Rustin Harpe, Interim Town Manager Trivette, along with the Mayor Marklin met about Rich Park ball fields. Alec Allred, President of the Old State North League wants a 5-year contract and had been discussing this with the previous Town Manager. Alec Allred emailed the Mayor inquiring about the field this year then Interim Town Manager got involved. Harpe and Interim Town Manager each year handle these contracts but a meeting was needed to discuss scheduling to see if this multi-year contract was even possible. It was a successful meeting and Harpe gave Interim Town Manager all the information that was needed for all 5 contracts between the Town and Old State North League, Mocksville/Davie Youth Baseball Association, Davie Little League, Piedmont International University and Forsyth Home Educators. This revenue will help Parks and Grounds with maintenance, materials, staff and lights that are used. Harpe was available for questions by conference call.

A motion was made by Commissioner Southern to approve all five baseball and softball field contracts. The motion was seconded by Commissioner Vaughan-Jones which carried by a unanimous vote of 5-0.

Consider Changing the April 6, 2021 Regular Meeting Date

A motion was made by Commissioner Williams to change the regular meeting date from Tuesday, April 6, 2021 to Monday, April 12, 2021. The motion was seconded by Commissioner Taylor which carried by a unanimous vote of 5-0.

Consider Commissioner Vaughan-Jones's Request for Copy of the Closed Session Minutes from February 2, 2021 Meeting

A motion was made by Commissioner Vaughan-Jones requesting a copy of the closed session minutes from February 2, 2021 meeting. No second motion was made.

Consider Award of Contract for Wilkesboro and Sofley Street Water Line Project

Bids for the Wilkesboro and Sofley Street Water Line project were opened on February 23th and the low bid was \$238,427.97. This project has to be submitted to the State to review both our construction plans and our financing arrangement. This Resolution allows the Town to move forward with the review process in Raleigh. Chuck Willis, Willis Engineering, was available for questions by conference call.

A motion was made by Commissioner Williams to approve the contract awarding Chonzie, Inc. for Wilkesboro and Sofley Street water line project for \$238,427.97. The motion was seconded by Commissioner Southern which carried by a unanimous vote of 5-0.

Adopt Electronic Transaction Policy

Back in June 2018 the Board adopted a resolution authorizing the Town to engage in electronic payments as defined by G.S. 159-28 and G.S. 115C-441. A written policy is needed to go along with the resolution that outlines the basic procedures for pre-auditing obligations incurred by electronic transactions.

Examples: credit cards, electronic funds transfers

A motion was made by Commissioner Vaughan-Jones to adopt the electronic transaction policy that coincides with the adopted 2018 resolution approving electronic transactions. The motion was seconded by Commissioner Taylor which carried by a unanimous vote of 5-0.

Public Hearing – Consider Annexation Ordinance of Property Located on Koontz Road, Mocksville, NC. The Mocksville Pointe Property to Expand for Senior Housing

Bobby Funk, Mocksville Pointe Property addressed the Board by conference call. The expansion is for 60 units for senior housing. The pump station developed for the first phase of the project on Koontz road is oversized to accommodate future development. Mr. Funk will pay connection fees.

No one spoke in favor or against at the Public Hearing.
The Public Hearing was closed at 6:30pm.

A motion was made by Commissioner Williams to approve the annexation ordinance property located on Koontz Road, Mocksville, NC. The motion was seconded by Commissioner Taylor which carried by a unanimous vote of 5-0.

Public Hearing- Consider Zoning Map Amendment

J Ryan Group that has applied to rezone an approximate 23.18 acres of a 44-acre parcel of land from General Residential (GR) to Neighborhood Residential (NR). The subject property is located to the east of Charleston Ridge Drive between 193 and 201 Charleston Ridge Drive and is further described as parcel of the Davie County Tax Map J50000003205.

Andrew Meadwell, Davie County Planning Director introduced the zoning amendment and answer questions from the Board. Water and sewer are available to the site. There will be two points of access off of Charleston Ridge to the site. This comes to the Board as a general use rezone.

In favor of:

Jeffer Wilson, the applicant, spoke in favor of the request. I will not be doing anything different than what is already there; this was the anticipated future use of the property. We need housing.

Not in favor of:

Mr. Jamie Forsberg spoke against the request. I live in the Twin Brooks subdivision. I own two lots that are supposed to back up to a pond that backs up to the property in question. The damn broke several years ago and the pond was drained. We are hoping to get the damn repaired so we can have a pond back. On the map you will see there is supposed to be a pond that takes up 6 or 7 lots. The pond no longer exists. We bought the property because it backs up to the pond and trees. We hope to keep living in a quiet wooded area.

Commissioner Vaughan-Jones concerned with changing zoning ordinances that the Town has and as property owners they have these things already in place. I think the density is going to change. I believe we should be consistent with the zoning.

The Public Hearing was closed at 7:45pm.

A motion was made by Commissioner Williams to adopt the zoning map amendment to the zoning ordinance. The motion was seconded by Commissioner Draughn which carried by a vote of 4-1 with Commissioner Vaughan-Jones voting against.

A motion was made by Commissioner Williams to adopt the statement of consistency that coincides with the zoning map amendment to the zoning ordinance. The motion was seconded by Commissioner Taylor which carried by vote of 4-1 with Commissioner Vaughan-Jones voting against.

Communication from Town Staff

Town Attorney Benshoff: none

Interim Town Manager Trivette: There is no update on Harvest Way. Foster Street update, homeowner is cleaning up.

Communication from Mayor and Town Board

Commissioner Draughn: none

Commissioner Williams: Mr. Bone welcome to Davie County. Hope you have been greeted with open arms. Thank you to all the staff for working so hard.

Commissioner Vaughan-Jones: none

Commissioner Southern: Thank you to town staff and department heads. Thank you for input Chuck. Thank you for coming tonight David.

Commissioner Taylor: none

Mayor Marklin: Thank you to Beth for coming tonight. Thank you Lynn.

A motion was made by Commissioner Williams to enter into close session. The motion was seconded by Commissioner Taylor and approved by a unanimous vote 5-0.

A motion was made by Commissioner Taylor to re-enter into open session. The motion was seconded by Commissioner Draughn and approved by a unanimous vote 5-0.

Adjourn

A motion was made by Commissioner Williams to adjourn the March 2, 2021 Regular Board Meeting. The motion was seconded by Commissioner Vaughan-Jones which carried by a unanimous vote 5-0.

The attached documents are incorporated herewith and are hereby made a part of these minutes.

William J. Marklin, Mayor

Emily Quance, Deputy Town Clerk

March 2, 2021