

**Town of Mocksville  
Regular Board Meeting  
November 3, 2020**

The Town of Mocksville Board of Commissioners met for the Regular Board Meeting on Tuesday, November 3, 2020 at 6:00 p.m. The meeting was held at the Energy United Building located at 182 South Salisbury Street, Mocksville, NC.

**Present:**

**Commissioners Present:**

Mayor, Will Marklin  
Amy Vaughan-Jones  
Justin Draughn  
Brian Williams  
Eric Southern

**Absent:** Rob Taylor

**Others Present:**

Lynn Trivette, Interim Town Manager  
Emily Quance, Deputy Town Clerk  
Pat Reagan, Police Chief  
Frank Carter, Fire Chief  
Brian Moore, Public Services Director  
Al Benschhoff, Town Attorney

Mayor Marklin called the meeting to order welcoming everyone in attendance.

The Town of Mocksville Board paused for a moment of silence.

Mayor Marklin led the Pledge of Allegiance.

**Adoption of Agenda**

*A motion was made by Commissioner Williams to adopt the agenda as written. The motion was seconded by Commissioner Draughn which carried by a unanimous vote 4-0.*

**Citizen Comments**

Mayor reads; Under GS section 160A-81.1, the Board shall provide one period for public comment per month. Public comments are a valued part of the Board meeting but we also have to handle monthly business items. If your public comment is not heard this month we provide the same opportunity at each month's Board meeting. Public comments are limited to 3 minutes per comment. The Mayor asks that groups appoint spokespersons for groups supporting the same position, especially when the number of people wishing to attend the meeting exceeds the capacity of Town Hall. When the comments become repetitive and no longer provide new information then discussion for this meeting may be stopped. As a reminder, the comment period is not a question and answer session. As always, the Mayor shall provide for the maintenance of order and decorum in the conduct of the comment period.

No one spoke.

## **Communications from Boards, Commissions and Agencies**

Interim Police Chief Tim Parks was introduced by Mayor Marklin.

Interim Police Chief Parks addressed the Board. I live in Yadkin County; I have 35 years of full time law enforcement service. My wife Angela and I have one son. I worked at the Yadkin County Sheriff's office for 8 years, and then transferred over to Police Department, where I was the Yadkinville Police Chief for 20 years. When I started as Police Chief, I had goals to work with the officers of the department, town employees, commissioners and other agencies. This is what I want to do here also. I want to do the best I can to help until there is a full time chief.

WWTP Project Update – Chuck Willis, Willis Engineers

Chuck Willis addressed the Board to give an update on the wastewater treatment plant project. The contractor, Brushy Mountain Builders, is finishing the heavy civil construction. Overall, the project is about 80 percent finished. It has taken longer than we wanted it to take. Several months were lost due to rock excavation. Otherwise, it is moving along well. So far you have given the contractor just under 3 million dollars. He has another 6 or 7 hundred thousand dollars' worth of work left to do to get finished and get his retainage for the remainder of the money you are holding from him. He is doing a great job. Improvements include headworks facilities, which screens incoming wastewater to remove any rags and debris; secondary clarifiers and solids pumping stations; solids thickening, digestion and storage; sitework and other improvements such as replacement of potable water distribution system, site electrical and final grading, fencing and paving.

Due to weather delays and additional work days related to contingency work authorizations, an adjustment in contract time is needed. I have a Change Order requesting 88 additional days.

*A motion was made by Commissioner Williams to amend the agenda and add under number 4 considering a change order for the WWTP project adjusting contract time. The motion was seconded by Commissioner Southern which carried by a unanimous vote of 4-0.*

### **Consider the Change Order No. 2 -Adjustment in Contract Time for Weather Delays and Additional Work Days Related to Contingency Work Authorizations.**

*A motion was made by Commissioner Williams to approve the change order No. 2-adjustment in contract time for weather delays and additional workdays related to contingency work authorizations. The motion was seconded by Commissioner Draughn which carried by a unanimous vote of 4-0.*

## **Consent Agenda**

*A motion was made by Commissioner Southern to adopt the consent agenda as presented. The motion was seconded by Commissioner Draughn which carried by a unanimous vote of 4-0. Items approved were: (A) October 6, 2020 Regular Board Meeting Minutes (B) Monthly Financials (C) Tax Releases.*

## **Consider the Project Blowfish/Special Events Services, Inc. Budget Ordinance for Grant Number 19-E-3120**

Mike Walser addressed the Board. Back in July, you held your public hearing and approved a resolution for Project Blowfish/Special Event Services, Inc. This is a community block grant application we applied for; \$175,000 grant from the Department of Commerce to extend sewer. The funding package was issued to the Town. We are ready to get started on that project and to do so we need this Project Budget Ordinance approved.

*A motion was made by Commissioner Williams to adopt the budget project ordinance for project Blowfish/Special Event Services, Inc. as presented. The motion was seconded by Commissioner Draughn which carried by a unanimous vote of 4-0.*

## **Consider the NC Local Government Debt Setoff Program**

Interim Town Manager Trivette: North Carolina gives this free program to municipalities so that they can collect debt. We will use this program to collect utilities debt. The debts will be collected from state refunds.

*A motion was made by Commissioner Southern to adopt the NC Local Government Debt Setoff Program. as presented. The motion was seconded by Commissioner Williams which carried by a unanimous vote of 4-0.*

## **Communication from Town Staff**

Town Attorney: none

Interim Town Manager: none

## **Communication from Mayor and Town Board**

Commissioner Southern: Thank you to all the staff. Happy Thanksgiving.

Commissioner Draughn: Thank you Lynn for your hard work to find an Interim Police Chief.

Commissioner Williams: Happy Thanksgiving. Prayers for our country and for us to put the common good ahead of our personal interest.

Commissioner Vaughan-Jones: What is the anticipated opening of Town Hall? **Interim Town Manager Trivette:** We are still under a state of emergency. Davie County utilities is still closed. I am working on

getting the social distancing stickers put down on the floor in the waiting area. I am making plans for this to happen, but I do not have a specific date. **Commissioner Vaughan-Jones:** Are we waiting for the next budget year for the shutters for the back of Town Hall? **Interim Town Manager Trivette:** Yes, I think so. We have a quote for \$12,000 for replacing the shutters. **Brian Moore:** The quote was for hinged shutters with a lifetime guarantee. **Commissioner Vaughan-Jones:** Thank you to the department heads, I know the transition has been challenging. Lynn's meetings with each department has been well received. I would like to welcome the new Interim Police Chief. I hear he has an excellent reputation and hopefully he will be able to help our department move in the right direction. Thank you to the Public Services Department and to the Fire Department. Thank you Chuck.

Mayor Marklin: I met with DOT and property owners of Rollingwood Drive. DOT is getting a quote to all the parties involved to bring that road up to DOT standards. If they do that, the Town can take this over. The shopping center is in city limits. It will be up to the property owners to make this happen. Thank you Lynn for your work at Town Hall; thank you Pat for transitioning with Chief Parks, I am looking forward to that working out nicely. If you get calls from citizens, please let them know that the leaf pickup is an ongoing process. We missed out on shutting the streets down for Halloween. I do not think the Christmas Parade is going to happen as it has been done in year's past. Tami is working on this. Lynn will keep you updated. I appreciate everyone coming out tonight.

### **Adjourn**

*A motion was made by Commissioner Williams to adjourn the November 3, 2020 Regular Board Meeting. The motion was seconded by Commissioner Southern which carried by a unanimous vote 4-0.*

The attached documents are incorporated herewith and are hereby made a part of these minutes.

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William J. Marklin, Mayor

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Emily Quance, Deputy Town Clerk