

**Town of Mocksville
Special Meeting
Budget Retreat
March 13, 2019**

The Town of Mocksville Board of Commissioners met for a Special Meeting Budget Retreat Wednesday, March 13, 2019 at 4:00pm in the Mocksville Town Hall.

Present:

Commissioners Present:

Mayor, Will Marklin
Eric Southern
Brent S.Ward
Rob Taylor
Brian Williams
Amy Vaughan-Jones

Absent:

Others Present:

Matt Settlemyer, Town Manager
Lynn Trivette, Town Clerk
Pat Reagan, Assistant Police Chief
Frank Carter, Fire Chief
Rustin Harpe, Parks and Grounds Director
Brian Moore, Public Services Director
Josh Powers, WTP (Envirolink)

Budget Presentations for Capital Items General Fund

Manager briefly discussed the budget process for FY 19-20 that will include department presentations for capital items then expand on expenses, revenues, taxes, fund balance and water rates.

Police Department

Assistant Chief Reagan opened up the budget presentations and began discussing the department's five year highlight. His request for the FY 2019-2020 include three vehicle (SUV) replacements estimating at \$130,500 fully equipped. Replacing one vehicle would estimate at \$43,500 fully equipped. His current vehicles are more than eight years old and maintenance costs are becoming excessive especially with the Dodge Chargers. The fuel usage has increased and the department can expect additional issues with continued use. Another item is a wireless surveillance system estimating at \$6,500. The system can be installed and utilized in various locations, including Rich Park, Downtown Park, Town Square or any other location needing constant surveillance. The data is downloadable and available through internet connection and used in similar locations for monitoring and to deter criminal activity. Reagan is requesting an interview room camera system estimating at \$5,700 to replace old and outdated equipment. This would improve reliability and accessibility to interviews and improve presentation in court. It would be a great opportunity for better organization and accessibility of data. Reagan is requesting a patrol officer to improve patrol in the Town, balance for daytime coverage and provide relief for current staff. The salary is available through staff attrition and additional supplemental funds available through

potential revenue opportunities. Raegan would also like to request a Narcotics Detective and funding could be available through ABC Board allocated funding (5%).

Total CIP \$142,700

Fire Department

Fire Chief Carter began his presentation stating the department answered 1326 calls for service in 2018. The duties of the staff go above and beyond just answering service calls. Currently MFD consist of 8 part-time and approximately 30 volunteers. Due to the amount of call volume, the volunteer's response numbers have decreased over the past few years. Carter is requesting four full time staff positions working a 24 on 48 off rotation; that is one full time person per shift. If approved these positions would not start until January 2020. This request estimates at \$200,000. Carter is also requesting replacing aging SCBA inventory which started in FY 18-19. This budget year the department needs 15 packs and 25 bottles plus RIT packs to complete the changeover estimating at \$150,000. Carter would like to have a canopy on the West side of the Fire Department which was left off of the station remodel in 17/18. This estimation cost is \$9,500. Carter says the brush truck needs to be refurbished. The truck is good mechanically but needs painting and the interior needs repairs. Carter presented pictures of the brush truck. This CIP is estimated at \$10,000. The Fire Department needs turnout gear which is always an annual purchase due to NFPA date requirements and new volunteer members estimating cost \$40,000. The last item Carter wants to request is a storage container because the department is struggling for room at the station. This would be good to store the old antique fire truck and other non-essential equipment estimating at \$4,800.

Total CIP \$414,300.00

Parks and Grounds

Harpe Director of Parks and Grounds requests includes the following: Infield Reel Mower \$31,595 which will replace the current 2003 Toro reel mower that has 1649.6 hours on it. This mower has become costly to repair and it is currently used on Mando infield. Landscape Tractor \$22,100 which would be very beneficial in the performance of maintaining the athletic fields as well as the mulching of various landscape beds around the park and Town. Aerovator with a seed box \$12,000 will allow parks and grounds to efficiently maintain the grounds that they care for. This equipment will loosen the compacted soil and over seed at the same time. Currently this is a twostep process. Scag Turf Tiger II \$15,000 would replace an existing 2006 that has 1500 hours. This mower is costing a lot in repairs than it is worth. 2019 Chevrolet Silverado Truck \$28,000 which would replace a 2006 with 124,000 miles on it; fully equipped. Harpe would like to request the repaving of the current parking lot surface at Mando Field shelter #2 \$8,000. The surface has settled in several areas and there are numerous cracks. The pole shed base needs to be concrete because the area does not drain very well and we need to ensure the integrity of the pole shed structure. Toro Outfield Mower \$35,300 would replace an existing 2004 with 1540 hours. This mower is used on the outfields at Mando Field and the softball field. The current mower needs new reels and bed knives and these items will cost more to replace then the value of the mower. Sod Cutter \$5,000 that would allow us to own and not rent. It currently takes time out of our day to pick up in Winston or Greensboro and then return it. Fencing at Mando Field \$11,000 which is bent and uneven around the infield. Harpe feels this would prevent future accidents. Softball field lights \$116,000 that are 30 years old and would be more energy efficient. Jungle Gym Project \$11,000 which would be the Towns part of a recreational grant if rewarded through the County.

Total CIP \$306,995.00

Community Development

Tami Langdon was absent this evening due to a conference so Town Manager presented this CIP budget to the Board. Expand decorative light poles on East Depot \$25,700, Wayfinding Signs \$25,000 which would go through the design process first and then order signs. Wireless Speakers along North Main Street \$10,000 then at the Bed Races you can hear on both ends. Benches (2) for East Depot Street, \$2,200, Trash Receptacles (2) for East Depot Street \$2,200 and Self-Irrigating Planters (6) on East Depot Street \$5,148.

Total CIP \$70,247

Public Works

Moore Director of Public Works requested to replace bucket truck \$85,000. The 1986 international bucket truck was bought in 2012 from West Jefferson and it has not passed a certification since 2015. The truck is used for hanging banners, flags, stop lights and Christmas lights. The estimate is fully equipped.

Total CIP \$85,000

Governing Body

The Renovation in the Board room estimated at \$60,000.

Total CIP \$60,000

Special Projects

The mass arms on Gaither Street estimated \$160,000 (does not include installing box)

Total CIP \$160,000

Budget Presentations for Capital Items Water and Sewer

Water

Moore Public Works Director requests to replace gas monitor estimated at \$15,000 because the four gas monitors that were bought in 2016 are no longer available. The monitors are used while entering a confined space for a safe working environment as stated in OSHA 1910.146. This monitor is compatible with the fire department.

Powers (Envirolink) at the Water Plant requests Raw Water Pump estimated at \$25,000. This variable frequency drive at the WTP controls raw water pumping flows to the treatment plant by percentage adjustments of the raw water pumps. The VFD will also cut down the cost of our DelPac 2020 coagulation chemical due to controlling the basin overflows to the decant tanks and being considered wasted chemical.

Backup Streaming Current Monitor estimated at \$14,000. This device is used to monitor positive and negative charges of raw water to ensure proper dosage for the coagulation process. This instrumentation is

a very important piece of equipment to the WTP. In December 2018 WTP replaced the two old SCM units that were mentioned in Carolina Technical Services calibration reports. The unit that is being proposed in the 2019-2020 budget would be a backup/spare unit to replace the SCM B that we had removed along with SCMA. Hach TU5300 Settled Turbidimeter estimated at \$6,500 measures turbidity before our filters to indicate the clarity/particles of the water of the water going to the filters. The current model 1720E at WTP is now obsolete and cannot be replaced with the same model. Combined Treated CL 10 chlorine analyzer estimated at \$7,000 currently we have a CL 17 analyzer for our Combined Treated chlorine sample that has shown issues as our old POE device. This chlorine analyzer is used to monitor the post chlorine injected before our Clearwell to ensure proper dosages. Filter Turbidimeter replacement instrumentation estimated at \$17,000 and the WTP currently have Hach 1720E turbidimeters which are now obsolete and we have no spare instrumentation to replace one if it fails completely. If the budget does not allow for all four filter turbidimeters to be replaced then I would recommend replacing 1-2 per budget year.

Total CIP \$69,500

Sewer

Moore Public Works Director requests replacing a dump truck estimated at \$95,000. The dump truck was bought new in 1987 and has had lots of repairs over the years. It needs a new 16' dump bed and some body work on the cab and a paint job. The repairs would be more than the truck is worth. The dump truck is used when repairing water leaks, sewer leaks and road repairs. The price includes a snow plow, warning lights and decals.

The WWTP renovation (multiple years).

Total CIP \$95,000

The next Budget Retreat is scheduled for Wednesday, April 24, 2019 at 5pm. Manager will send the Board a synopsis of tonight's meeting and get them prepared for April 24th.

Adjourn

A motion was made by Commissioner Williams to adjourn the March 13, 2019 Special Meeting Budget Retreat. The motion was seconded by Commissioner Taylor which carried by a unanimous vote 5-0.

William J. Marklin, Mayor

Lynn Trivette, Town Clerk, NCCMC