

**Town of Mocksville  
Regular Board Meeting  
September 4, 2018**

The Town of Mocksville Board of Commissioners met for the Regular Board Meeting on Tuesday, September 4, 2018 at 6:00 p.m. in the Mocksville Town Hall.

**Present:** Mayor, Will Marklin  
**Commissioners Present:** Eric Southern  
Amy Vaughan-Jones  
Brent S. Ward  
Rob Taylor  
**Absent:** Brian Williams

**Others Present:**

Leonard Barefoot, Interim Town Manager  
Lynn Trivette, Town Clerk  
Al Benschhoff, Town Attorney  
Todd Penley, Police Chief  
Frank Carter, Fire Chief  
Rustin Harpe, Parks and Grounds  
Brian Moore, Public Works Director

Mayor, Marklin called the meeting to order welcoming everyone in attendance.

The Town of Mocksville Board paused for a moment of silence.

Mayor, Marklin led the Pledge of Allegiance.

**Adoption of Agenda**

*A motion was made by Commissioner, Brent Ward to add an item to the agenda 11A; Consider Authorization for the Town Manager to Approve a Utility Easement with Energy United at the Dutchman's Creek Wastewater Treatment Facility. The motion was seconded by Commissioner, Rob Taylor which carried by a unanimous vote of 4-0.*

*A motion was made by Commissioner, Rob Taylor to adopt the agenda. The motion was seconded by Commissioner, Eric Southern which carried by a unanimous vote of 4-0.*

**Consent Agenda**

*A motion was made by Commissioner, Eric Southern to approve the consent agenda as presented. The motion was seconded by Commissioner, Amy Vaughan-Jones which carried by a unanimous vote of 4-0. Items approved were: (1) August 7, 2018 Regular Board Meeting Minutes; (2) August 7, 2018 Executive Board Meeting Minutes; (3) August 20th, 21st, and 27th, 2018 Executive Board Meeting Minutes.*

**Public Comment**

Interim Town Manager, Leonard Barefoot addressed the Board and read a concern from Citizen Linda Barnette. Linda lives on Church Street and feels the neighborhood is declining because of the house next door being in disrepair and vacant and her efforts to get the Town and County to do something about the situation have been vain. The house was bought by a builder who totally ruined it by piling loads of red dirt on it and quickly building a small house on it. When it rains the water gushes down the right side of my yard because of the slope of the lot. The builder has all of the drainage pipes facing toward my yard

and towards the lot on the other side of the house next door. The Engineer and Mr. Barefoot visited the property in question and have agreed to have the state build curbing in front of the house next door in hopes that will solve the water problem. The rain water comes across the street into the driveway next door and down the side of my property. I have learned that my neighbors down the street are having the same issues and it's been going on for years. The Town seems to blame the builder but the people I have spoken to that know the builder blames the Town. The new neighbor says it's not his fault. Maybe the Town did not replace the old clay pipes and the storm water drainage system since the 1950's and 1960's. I am thankful that the Town is going to add the curbing but concerned that this will not be the answer to all the water problems on Church Street.

Ms. Harris addressed the Board about her concerns with Church Street and also six street lights are out at Church Street/Wondering Lane.

**Public Hearing – Consider Annexation Ordinance of Property Located at 187 Koontz Road, Mocksville, NC.**

No one spoke in favor or against at the Public Hearing. The Public Hearing was closed at 6:11pm.

*A motion was made by Commissioner, Rob Taylor to approve the Annexation Ordinance of Property located at 187 Koontz Road, Mocksville, NC. The motion was seconded by Commissioner, Brent Ward which carried by a unanimous vote of 4-0.*

**Public Hearing- Consider Zoning Text Amendment**

No one spoke in favor or against at the Public Hearing. The Public Hearing was closed at 6:14pm.

Currently warehousing, self-storage is permitted in the HC, SP and GI zoning districts. This text amendment would allow the use with conditions within the (TC) Town Center zoning district.

*A motion was made by Commissioner, Rob Taylor to approve the additional conditions for warehousing and self- storage and table of uses. The motion was seconded by Commissioner, Eric Southern which carried by a unanimous vote of 4-0.*

**Consider Authorization for the Town Manager to enter into an Agreement with NCDOT for the 2018/2019 Street Resurfacing Project.**

A list of streets and a map was provided to the Board for resurfacing during the current fiscal year. Public Works Director, Brian Moore has contacted DOT officials who have agreed to begin work on the project as soon as practical. Funding for this year's project includes \$160K in Powell Bill Fund revenue, \$150K budgeted in the General Fund for street improvements and an estimated \$125K earmarked for street improvements from the collection of the recently adopted vehicle tax.

The estimated cost of all the improvements listed on the resurfacing wish list totals \$384,185.

*A motion was made by Commissioner, Brent Ward to approve the contract with NCDOT. The motion was seconded by Commissioner, Rob Taylor which carried by a unanimous vote 4-0.*

**ABC Board Update**

Benny Randall addressed the Board giving an update on the new ABC Board which went into effect June 1, 2018. The ABC Board is working extremely well together and so excited with the progress that has

been made thus far. The first priority was looking at buildings to rent with not a lot of renovations to endure. The ABC Board found a 2400sq building at East Gate Shopping Center in hopes of starting renovations October 1, 2108. (Passed out floor map) The ABC Board would like to open November 1, 2018 for the Christmas sales. The ABC Board signed a 5-year lease and cannot beat the monthly rental with two renewal options. The goal is to start looking at our own property after the second 5-year rental and hopefully be stand alone in 15 years. BB'T is doing the financing and we have three bids for contractors to do the work.

### **Consider Approval of Budget Amendment 2018-2019 Number (2)**

Budget Amendment Number Two (2) and support material was presented for the Board's review.

Funds for the Salisbury Street/Hwy 601 Utility Improvements project were allocated in the FY2017/2018 Budget. The project began late in the fiscal year and the funds for the project were not reallocated in the current FY Budget. We have now received our first pay request from Lakey's Backhoe Service in the amount of \$249,080.50 and funds will need to be reallocated to make this payment. Please note the entire cost of the project is reimbursable.

*A motion was made by Commissioner, Amy Vaughan-Jones to approve the budget amendment (2) for \$450,000. The motion was seconded by Commissioner, Eric Southern which carried by a unanimous vote 4-0.*

### **Consider Authorization for the Town Manager to Elevate a Part-Time Position to Full-Time.**

Interim Manager, Mr. Barefoot occasionally makes recommendations which he believes could benefit the Town long after he is gone. The following is one such recommendation. Earlier this year the Board authorized the creation of a part-time administrative position to provide additional support for the administrative staff in Town Hall. The desire was to further insure prompt and quality customer service, reduce overtime expenses among the administrative staff and to further provide the proper division of duties necessary to insure financial accountability. Mr. Barefoot is pleased to report that the individual hired (Emily Quance) in that position has achieved those stated goals and more in a very short period of time.

Mr. Barefoot understands that the part-time position was also created, in part, to train an individual who might later assume the role of one or more current employees nearing retirement age. Mr. Barefoot thinks such would be prudent, he does not believe it's prudent to spend the time and money on a part-time position and expect to keep such a person around for very long; especially one who has proven her worth. Mr. Barefoot can assure the Board there is plenty of work to keep the Town Hall staff busy. One additional benefit not already mentioned is clerical support for the Town Manager.

*A motion was made by Commissioner, Rob Taylor to approve the full-time position in the administration department. The motion was seconded by Commissioner, Eric Southern which carried by a unanimous vote 4-0.*

### **Consider Authorization for the Town Manager to Approve a Utility Easement with Energy United at the Dutchman's Creek Wastewater Treatment Facility.**

Energy United needs a utility easement to cross Town property at the Dutchman's Creek Wastewater Treatment Facility. The purpose of the easement is to provide electricity to the adjacent property owner, Jordan Kahrs, who has constructed several poultry houses on his farm. The Utility would run lines overhead from inside the fenced area of the wastewater treatment facility to a pole outside the fenced

property, then underground until it leaves the Town property. The utility will prepare all maps and documents necessary to complete the transaction and indicates such documents will be presented to the Town Manager as early as next week for approval; hence our need for this authorization.

*A motion was made by Commissioner, Amy Vaughan-Jones to authorize the Town Manager to approve a Utility Easement with Energy United at the Dutchman's Creek Wastewater Treatment Facility. The motion was seconded by Commissioner, Rob Taylor which carried by a unanimous vote 4-0.*

**Consider Approval of an Employment Contract for a new Town Manager and Administering of an Oath of Office for the New Town Manager.**

*A motion was made by Commissioner, Brent Ward to approve the new Town Manager's contract; Matt Settlemyer. The motion was seconded by Commissioner, Eric Southern which carried by a unanimous vote 4-0.*

Manager's Report

Interim Town Manager

Very busy.

**Commissioner Comment Period**

**Will Marklin** – comment from a customer/citizen; just moved to downtown Mocksville and said they would be tickled to pay taxes as long as the roads were cleaned up like those curbs; Public Works great job and thanks; reception for new Town Manager, Thursday from 5pm to 6pm; farewell to Leonard and thank you Mayor, Corriher for attending tonight; great meeting.

**Eric Southern** – Thanks for all the Dept. Heads; thanks to Leonard Barefoot for his service and keeping the Town headed in the right direction; thanks to Mike Ruffin for the candidate selection; Matt good to have you here and welcome to Mocksville.

**Brian Williams** –

**Amy Vaughan-Jones**- Thanks to Chuck and Brian for your continue efforts on Church Street; we the Board are trying our best working toward making the right decisions and we know this has been a slow working process but we have great minds helping us and we are listening; we understand how important this issue is to our tax paying citizens and it will be resolved. Compassion and Resiliently Day at the Dragon Fly House will be this Saturday; filling book bags for kids; thanks to Tami for all you do for the Town; farmer's market and downtown events; look forward to the new fire truck; thanks Rustin; thanks Leonard; thanks Mike Ruffin for an outstanding and professional job; Matt is a good find and I am very thrilled to see him come to Mocksville; Matt stood out and this Town is very fortunate. Anyone heard when the next comprehension plan meeting is? Leonard says, Paul will be reaching out to the Advisory Committee; Good to see Todd; thanks Lynn for all you do; thanks Al for the contract you put together for the new Town Manager; awesome that Tami already has the parade applications out and ready to go.

**Rob Taylor** – Tami appreciate a great movie night. Thanks go out to the Board Members for a job well done with the hiring of the new Town Manager; an apology for being sick during the hiring process. Matt is a great guy; we went to college together and it has been 30 years since seeing each other. Matt will do a great job and look forward to working with him.

**Brent Ward** – Welcome Matt, glad to have you here and you'll be a great Town Manager; look forward to working with you for years to come. Thanks to Mike Ruffin for a job well done putting the management candidates together; a total of 57 all together and with the COG we had 29. Mike worked extremely hard and at the end it was a tough decision but I know we picked the right Town Manager. Mike thank you for your service to the Town and to the County for your years of service. Thanks to

Leonard Barefoot which Mike found also; Leonard Barefoot done an outstanding job and did not skip a beat keeping the Town moving forward and we greatly appreciate it.

**Adjourn**

*A motion was made by Commissioner, Rob Taylor to adjourn the September 4, 2018 Regular Board Meeting. The motion was seconded by Commissioner, Amy Vaughan-Jones which carried by a unanimous vote 4-0.*

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William J. Marklin, Mayor

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Lynn Trivette, Town Clerk, NCCMC