

**Town of Mocksville
Regular Board Meeting
June 5, 2018**

The Town of Mocksville Board of Commissioners met for the Regular Board Meeting on Tuesday, June 5, 2018 at 6:00 p.m. in the Mocksville Town Hall.

Present:	Mayor, Will Marklin	Absent:	None
Commissioners Present:	Brian Williams Eric Southern Amy Vaughan-Jones Brent S. Ward Rob Taylor		

Others Present:

Lynn Trivette, Interim Town Manager
Beth Thompson, Deputy Town Clerk
Al Benschhoff, Town Attorney
Todd Penley, Police Chief
Frank Carter, Fire Chief
Rustin Harpe, Parks Director
Brian Moore, Public Works Director
Tami Langdon, Community Development

Mayor, Marklin called the meeting to order welcoming everyone in attendance.

The Town of Mocksville Board paused for a moment of silence.

Mayor, Marklin led the Pledge of Allegiance.

Approval of Agenda

A motion was made by Commissioner, Brent Ward to approve the agenda but remove item 17 Rules of Engagement. The motion was seconded by Commissioner, Amy Vaughan-Jones and approved by Eric Southern and voting against removing Rules of Engagement Commissioner, Brian Williams and Commissioner, Rob Taylor 3-2 vote.

Approval of Minutes

A motion was made by Commissioner, Rob Taylor to approve the minutes of the May1, 2018 Regular Board Meeting, May 1, 2018 Executive Board Meeting, May 17, 2018 Budget Work Session and May 17, 2018 Executive Board Meeting. The motion was seconded by Commissioner, Brent Ward and approved by a unanimous vote. 5-0

PUBLIC COMMENT

No one spoke.

Public Hearing and Rezoning of Property on Gildan Drive

Andrew Meadwell addressed the Board to present a zoning map amendment request from William S. Junker Sr. to rezone approximately 77.72 acres from Open Space Residential, Highway Commercial and General Residential to General Industrial. The subject properties are along Gildan Drive and is further described as Davie County tax parcels H30000009206, H30000009608 and H3040A000701.

Mayor, Marklin opened the Public Hearing

For:

Bill Junker – Thanked the Board for their service to the Town of Mocksville. Expressed excitement for the opportunities this rezoning would create. There is a demand for this type of industrial space within the community. Wants the Board to feel comfortable with what is occurring on the property.

Buddy Seymour – Excited to being the project of building industrial buildings along the property. Able to customize the buildings to exactly what each tenant needs. Plans would be to develop the first building while grading the sites for the next two.

John Reece – This project will cast a wide net as to who is being marketed in order to create jobs here in Mocksville. This project will allow seeking out manufacturers and distribution managers. The site is perfectly positioned between Charlotte (up to Statesville) and Triad markets.

Against: no one spoke

Mayor, Marklin closed the Public Hearing

A motion was made by Commissioner, Brian Williams to approve the zoning map amendment along Gildan Drive. The motion was seconded by Commissioner, Rob Taylor and approved by a unanimous vote. 5-0

Public Hearing and Annexation Ordinance of Property on Gildan Drive

Mocksville has been petitioned to annex along Gildan Drive. The Mocksville Town Clerk certified the sufficiency of the petition and the Town Board found that the petition met the requirements of G.S. 160A-31.

Mayor, Marklin opened the Public Hearing

For: no one spoke

Against: no one spoke

Mayor, Marklin closed the Public Hearing

A motion was made by Commissioner, Brent Ward to approve the Gildan Drive annexation. The motion was seconded by Commissioner, Brian Williams and approved by a unanimous vote. 5-0

Public Hearing FY 18-19 Annual Budget Adoption

Mayor, Marklin opened the Public Hearing

For: no one spoke

Against: no one spoke

Mayor, Marklin closed the Public Hearing

Adoption of FY 18-19 Budget Ordinance

Adoption of FY 18-19 Fee Schedule

A motion was made by Commissioner, Brian Williams to adopt the FY 18-19 budget ordinance and adopt the FY 18-19 fee schedule. The motion was seconded by Commissioner, Rob Taylor and approved by a unanimous vote. 5-0

Adoption of Ordinance Establishing Motor Vehicle Tax

A motion was made by Commissioner, Eric Southern to adopt the ordinance establishing the \$30.00 motor vehicle tax. The motion was seconded by Commissioner, Amy Vaughan-Jones and approved by a unanimous vote. 5-0

Amendments to FY 17-18 Budget Ordinance

A motion was made by Commissioner, Brent Ward to adopt the FY 17-18 budget amendments \$291,400. The motion was seconded by Commissioner, Rob Taylor and approved by a unanimous vote. 5-0

Project Ordinance Sewer Plant Renovations \$3,300,000

Starting Spring of 2019 taking multiple years.

A motion was made by Commissioner, Rob Taylor to adopt the capital project ordinance for the construction rehabilitation of the wastewater treatment collection system which will be financed by the State Revolving Fund. The motion was seconded by Commissioner, Eric Southern and approved by a unanimous vote. 5-0

Amendments to Mocksville Code of Ordinances

A motion was made by Commissioner, Rob Taylor to amend the Code of Ordinances regarding rules at Main Street Park. The motion was seconded by Commissioner, Eric Southern and approved by a unanimous vote. 5-0

Adoption of Storm Water Management Policy

It is the policy of the Town of Mocksville that all storm water drainage facilities within the public right-of-way should be properly maintained to ensure the adequacy of the municipal storm water systems.

A motion was made by Commissioner, Brian Williams to adopt the storm water management policy. The motion was seconded by Commissioner, Brent Ward and approved by a unanimous vote. 5-0

Amendments to the Mocksville Personnel Policy; Article IX: Grievance Procedures

This policy of the Town provides a means whereby employees may freely discuss problems with supervisors. It provides a procedure for the presentation and mutual adjustment of points of disagreement that may arise between employees and their supervisor.

Town Attorney addressed the Board concerning changes to Article IX: Grievance Procedures in the Town of Mocksville Personnel Policy.

A motion was made by Commissioner, Brent Ward to amend the Mocksville Personnel Policy; Article IX Grievance Procedures. The motion was seconded by Commissioner, Rob Taylor and approved by a unanimous vote. 5-0.

Resolution Authorizing Electronic Purchases

It is the responsibility of the Finance Officer, who is appointed by and serves at the pleasure of the Town Board to adopt a written Resolution outlining written procedures for pre-auditing requirements that will be incurred by electronic payments required by NC Administrative Code NCAC 03.0410.

A motion was made by Commissioner, Brian Williams to adopt a Resolution authorizing the Town to engage in electronic payments but adopt a policy outlining procedures for disbursing public funds. The motion was seconded by Commissioner, Rob Taylor and approved by a unanimous vote. 5-0.

Adoption of Purchasing Policy and Procedures

The purpose of this policy is to implement procedures to encourage and promote responsible, efficient, ethical, and legal utilization of all Town purchases.

The purpose of this policy is to establish guidelines that meet or exceed the procurement requirements for purchases of goods, services and construction or repair projects when federal funds are being used in whole or in part to pay for the cost of the contract.

Application of policy for contracts funded with federal financial assistance are subject to the Uniform Administrative Requirements.

A motion was made by Commissioner, Brian Williams to adopt the purchasing policy and procedures. The motion was seconded by Commissioner, Rob Taylor and approved by a unanimous vote. 5-0.

Resolution Authorizing the Sale of Former Animal Shelter

The animal shelter once used by Davie County on 465 Eaton Road has little to no use to the Town now that a new shelter has been built. The Town Board must authorize the disposal of any surplus property valued of greater than \$30,000.

A motion was made by Commissioner, Brent Ward to approve the Resolution authorizing the sale of former animal shelter. The motion was seconded by Commissioner, Eric Southern and approved by a unanimous vote. 5-0.

Manager's Report

Interim Town Manager

Highway Patrol Lease Agreement is signed.

The demolition of Gunter Store should be complete by the end of the week. Sowing grass was not in the contract, but Terry Miller will complete at no charge.

Chuck addressed the Board to discuss a conversation that took place with Davie County regarding their current efforts to evaluate options for water supply improvements. Chuck found the scope of work to be appropriate. The County will be hiring an engineering firm to evaluate various options for a new water plant at Cooleemee and/or interconnection with Davidson Water to meet the County's long-term needs. The County is inviting Mocksville to participate in the process to combine our efforts. This is an excellent

opportunity for the Town and County to work together and would yield more cost-effective solutions than pursuing improvements independently. Chuck encourages the Town to participate in this study as a partner with Davie County.

A few complaints concerning speed limits in neighborhoods. The Board would like Article 5 to be an agenda item for discussion.

Brian Moore spoke with McCoy's about street sweeping just downtown and said it should be around \$1350. The Board wants to continue sweeping all curbing streets and downtown.

Would the Board give Tami direction on the Crosswalks discussion in a previous meeting? She is under the impression she needs to gather more quotes?

Quill gave the Town a credit on the podium and said just to donate or sale because the Town did not need to send it back. What would the Board like to do? One of our employees is submitting a quote to build the Town a podium for the Board's room.

Commissioner Comment Period

Will Marklin – Finance Director, Lynn Trivette is to act as Interim Town Manager until another is appointed and Department Heads are to report to her. Town Board members are not to direct tasks to the Department Heads or the Interim Town Manager. Rules of Engagement for the Town Board and Town Manager were already discussed but need to go back over.

Brian Williams– Thanks to all Town staff for the great work they do. It's great to see people like Bill Junker who are willing to invest their time and money to improve the Town of Mocksville. Hope the new Main Street Park and the efforts of Tami will inspire more commercial development in the future.

Rob Taylor – Seconded the comments made above. Thanks to Chuck for looking at the potential water plant cooperation with Davie County. This could be a large catastrophe if something isn't done soon. Pray as the Board seeks to hire a new Town Manager in the next coming months.

Eric Southern – Thanks to all the Department Heads and especially Lynn for all the work that she has done.

Brent S. Ward – Thanks to all of the Department Heads also, as well as the Town Administrative staff for their work on the budget this year.

Amy Vaughan-Jones – Thank you to AI for providing clarity on the legal aspects behind the policies discussed. Amy feels the Rules of Engagement are redundant due to the ethics course each manager had to go through at the beginning of their term. Rustin, the park looks fantastic. I have heard lots of praise and have seen lots of use on the basketball courts. Thanks to Frank and the service at the Fire Department. Thanks to Tami for her work on the Farmer's Market and other upcoming Downtown events. Thanks to Todd and the service at the Police Department. Hopefully this upcoming journey to find a new Town Manager will help us be more successful in the future.

Motion to enter an executive session per G.S. section 143-318.11 (a) (3) to preserve the attorney – client privilege and to consider and give instructions concerning the handling of a claim; (a) (4) To discuss matters relating to the location of industries in the Town; (a) (5) to instruct the staff on the position to be taken in negotiating the price and terms of a proposed contract for the acquisition of real property.

A motion was made by Commissioner, Brian Williams to enter close session. The motion was seconded by Commissioner, Eric Southern and approved by a unanimous vote. 5-0

Motion to re-enter into open session.

A motion was made by Commissioner, Brian Williams to re-enter into open session. The motion was seconded by Commissioner, Rob Taylor and approved by a unanimous vote. 5-0

A motion was made by Commissioner, Brian Williams to approve Finance Director, Lynn Trivette as Interim Town Manager with a 10% increase in salary until another Interim Town Manager is appointed. The motion was seconded by Commissioner, Rob Taylor and approved by a unanimous vote. 5-0

A motion was made by Commissioner, Amy Vaughan-Jones to approve Leonard Barefoot's contract as Interim Town Manager effective June 5, 2018 but cannot start until June 18, 2018. The motion was seconded by Commissioner, Eric Southern and approved by a unanimous vote. 5-0

A motion was made by Commissioner, Brent Ward to approve the proposal from Mike Ruffin to help find a permanent Town Manager. The motion was seconded by Commissioner, Brian Williams and approved by a unanimous vote. 5-0

Adjourn

A motion was made by Commissioner, Brian Williams to adjourn the June 5, 2018 Regular Board Meeting. The motion was seconded by Commissioner, Rob Taylor and approved by a unanimous vote. 5-0

William J. Marklin, Mayor

Lynn Trivette, Town Clerk, NCCMC