

**Town of Mocksville
Regular Board Meeting
January 15, 2019**

The Town of Mocksville Board of Commissioners met for the Regular Board Meeting on Tuesday, January 15, 2019 at 6:00 p.m. in the Mocksville Town Hall.

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| Present: | Mayor, Will Marklin | Absent: |
| Commissioners Present: | Eric Southern | |
| | Brent S.Ward | |
| | Rob Taylor | |
| | Brian Williams | |
| | Amy Vaughan-Jones | |

Others Present:

Matt Settlemyer, Town Manager
Lynn Trivette, Town Clerk
Al Benschhoff, Town Attorney
Pat Reagan, Assistant Police Chief
Jeff Finney, Captain
Ray Moore, Assistant Fire Chief
Rustin Harpe, Parks and Grounds Director
Brian Moore, Public Services Director

Mayor, Marklin called the meeting to order welcoming everyone in attendance.

The Town of Mocksville Board paused for a moment of silence.

Mayor, Marklin led the Pledge of Allegiance.

Adoption of Agenda

A motion was made by Commissioner Williams to adopt the agenda but to add a closed session at the end of the meeting. The motion was seconded by Commissioner Southern which carried by a unanimous vote of 5-0.

Citizen Comments

Alice Brown addressed the Board in appreciation for voting to have Campbell Road's name changed to Martin Luther King Jr Road. It's been one year. Ms. Brown invited the Board to attend the General Commemoration on Monday, January 21, 2019. A brief ceremony will take place at the Square and at noon the march will take place from Main Street to St. John AME Zion Church on Martin Luther King Jr. Road. The program begins at 1pm.

Communications from Boards, Commissions and Agencies

Eddie Carrick, CPA presented the audit report for fiscal year July 1, 2017 to June 30, 2018. Eddie thanked the Board for allowing him to be their auditor. A clean audit means no findings or concerns and it gives you as a Board the confidence to look at the numbers in making decisions going forward. General Fund was a different year than the previous year. The revenues were down by (\$14,000). The good news is the ad valorem tax revenues were increased by \$125,200. Local Option Sales Tax was down (\$144,000) because of the changes the County put in place. Fire protection revenues increased \$90,200

and the revitalization grant line item decreased because there were none (\$94,300). Expenditures were increased by 1.3 million mainly because of North Main Street Park, vehicles, leaf truck and special projects. Police Department, Fire Department, Transportation and Street Improvements increased as well. Administration had a decrease in expenditures. Even though the increase in expenditures was more than likely a onetime expenditure the Board should still monitor going forward. Available fund balance is \$4,733,000 or 80% of current year's expenditures. Out of the 1.3 million expenditures \$600,000 was used from fund balance because in the previous year the Town added \$600,000 to fund balance. The Town's Ad valorem collection rate is 98.89% which is really good. The Enterprise Fund increased in revenues \$48,200, mainly because the capital expenditures were decreased. The water and sewer revenues were still a decrease. Eddie would like the Board to call him if they ever have any questions or concerns. All audits are kept at Town Hall for viewing.

Jane Blue, the Director of the Davie County Library introduced herself to the Board. Jane asked everyone to come visit her at the library so she could meet and greet as individuals. Jane is hoping to become a resident here in Mocksville because she loves this beautiful Town. Good shopping too. Jane loves her staff and looks forward in serving others. Jane plans to attend monthly meetings because she feels learning what takes place in the surrounding Towns gives her the opportunity to do a better job.

Consent Agenda

A motion was made by Commissioner Southern to adopt the consent agenda as presented. The motion was seconded by Commissioner Taylor which carried by a unanimous vote of 5-0. Items approved were: (A) December 4, 2018 Regular Board Meeting Minutes. (B) December 17, 2018 Executive Session Minutes.

Unfinished Business

New Business

Annexation Request Ace Deuce Properties, LLC/Taco Bell

The Town received a request for annexation for a parcel of property at 1258 Yadkinville Road. This parcel is next to the existing Advance Auto site and has access to water and sewer services from the Town of Mocksville. The first step in the annexation is to approve a Resolution so the Clerk can ensure that the petition and legal description are valid for an annexation.

A motion was made by Commissioner Ward to adopt the Resolution to instruct the Clerk to inspect the parcel at 1258 Yadkinville Road for sufficiency. The motion was seconded by Commissioner Taylor which carried by a unanimous vote of 5-0.

Sponsorship for the Clock Tower Plaque

The Rotary Club of Mocksville has requested to honor George Martin with a plaque on the clock tower at the Main Street Park. The Rotary Club will pay for the sponsorship of the plaque and the Town will install it on the clock tower.

A motion was made by Commissioner Williams to approve placement of a donated plaque at the clock tower in memory of George Martin. The motion was seconded by Commissioner Ward which carried by a unanimous vote of 5-0.

Mando Field Contracts

In the past, Piedmont International University and the Forsyth Hawks have rented Mando Field for baseball tournaments in the winter and early spring. We would like to charge \$600 for materials and set a daily rental rate for these two entities. PIU uses the field at night so we recommend \$75/day as their

events involve lights. The Forsyth Hawks use the field during the day and we recommend \$50/day for their use. We would like to collect a portion of this money up front and the balance within 30 days of the end of the season. This will allow the groups to raise money for the rent during the season through gate fees, concessions, etc. We would also request a fee to cover damage for the fields. A Letter of Agreement between the parties that covers the above terms should be sufficient to accommodate all the groups involved.

A motion was made by Commissioner Southern to authorize staff to negotiate rental letter of agreement for Mando Field under set terms. The motion was seconded by Commissioner Taylor which carried by a unanimous vote of 5-0.

Communication from Town Staff

Town Manager Settlemyer

1. Mast Arms are being realigned. Hopefully will be up in a few days.
2. Comprehension meeting January 24th at 5:30pm at the Town Hall.
3. Town Manager met with the Boys Scouts last night and their project will be installing the plaques at the trees/benches at the Square (cut out spots). Completed my by March.
4. Mayor and Town Manager attended a meeting in Winston concerning the water supply plan. An email was sent and they have the cost and engineer findings so the plan is moving forward.
5. Town Manager had a staff meeting to discuss budget season. The department heads will be getting their numbers together for operational and capital projects to give to Lynn and me. They are due at the end of the month. The Board does not want a visual workshop like last year. A budget calendar will be presented to the Board at next month's meeting.
6. Hoping to have the fire truck at the next Board meeting so everyone can see it up close.

Communication from Mayor and Town Board

Commissioner, Taylor mentioned the Hoedown for Smart Start is February 8th and tickets are \$75.00. The tickets are going fast and it is a great fund raiser along with a really great time.

Commissioner, Southern thanked all the department heads, Lynn good luck with your surgery, thank you Assistant Chief Raegan for the traffic study at Gaither Street, Wilkesboro Street and Salisbury Street. Commissioner, Ward asked Rustin how the new baseball field lights looked and Rustin said awesome. Brent thanked the department heads and wished Lynn good luck with her surgery. Brent liked the fire truck pictures and said it was a very nice engine.

Commissioner, Vaughan-Jones thanked Ms. Brown for inviting us to the General Commemoration January 21, 2019. Vaughan-Jones thanked Jane for coming and introducing herself and glad they met prior to this meeting. Jane will be a wonderful asset to the library. Vaughan-Jones thanked department heads for jobs well done and it's nice getting a snapshot view of where the Town is from our audit. Vaughan-Jones says its money well spent. Good to see County Commissioner Benita Finney here tonight and its beginning to feel like a partnership with us and the County again because that was lost and hopefully will be regained with the changes in the newly elected folks.

Mayor, Marklin mentioned the Town had a great year, appreciate all the hard work during the holiday season, Christmas party turned out good, all the festive lighting and Christmas parade throughout the holiday time and we look forward to the up and coming New Year.

Motion to enter close session per § 143-318.11. (a) (3)

To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege, to discuss personnel matters.

A motion was made by Commissioner Williams to enter close session. The motion was seconded by Commissioner Vaughan-Jones and approved by a unanimous vote. 5-0

Motion to re-enter into open session

A motion was made by Commissioner Williams to re-enter into open session. The motion was seconded by Commissioner Vaughan-Jones and approved by a unanimous vote. 5-0

A motion was made by Commissioner Taylor to authorize staff on behalf of the Town to pay the overages to settle the Hunter, et al. v. Town of Mocksville, et al. in the amount of \$17,559.00. The motion was seconded by Commissioner Williams and approved 4-1 with Commissioner Ward voting against.

Adjourn

A motion was made by Commissioner Williams to adjourn the January 15, 2019 Regular Board Meeting. The motion was seconded by Commissioner Vaughan-Jones which carried by a unanimous vote 5-0.

William J. Marklin, Mayor

Lynn Trivette, Town Clerk, NCCMC