

**Town of Mocksville  
Regular Board Meeting  
December 4, 2018**

The Town of Mocksville Board of Commissioners met for the Regular Board Meeting on Tuesday, December 4, 2018 at 6:00 p.m. in the Mocksville Town Hall.

**Present:** Mayor, Will Marklin  
**Commissioners Present:** Eric Southern  
Brent S.Ward  
Rob Taylor  
Brian Williams  
**Absent:** Amy Vaughan-Jones

**Others Present:**  
Matt Settlemyer, Town Manager  
Lynn Trivette, Town Clerk  
Al Benschhoff, Town Attorney  
Pat Reagan, Assistant Police Chief  
Captain, Jeff Finney  
Major, Black  
Ray Moore, Assistant Fire Chief  
Rustin Harpe, Parks and Grounds  
Brian Moore, Public Works Director

Mayor, Marklin called the meeting to order welcoming everyone in attendance.

The Town of Mocksville Board paused for a moment of silence.

Cub Scout Pack #505 led the Pledge of Allegiance.

**Adoption of Agenda**

*A motion was made by Commissioner Taylor to adopt the agenda. The motion was seconded by Commissioner Williams which carried by a unanimous vote of 4-0.*

**Citizen Comments**

No one spoke.

**Communications from Boards, Commissions and Agencies**

ABC Board Update – Kris Howell

Kris Howell addressed the Board with updates on the opening of the new ABC store. ABC Board member, Benny, is out of town and he was sorry he could not come. ABC Board Member, Alex Thompson, is here tonight. ABC Board Members, Susan, Grimes and Ken could not be here. If nothing fails we will open the store on Monday, December 10, 2018. Our hours will be 9am-9pm. We have ordered our first load of liquor, which will be coming in on Thursday, and so far it looks like it will be a little over 1200 cases. All the contractors have worked really well which are local, except for Design Plus, they done the shelving. Kris gave out her business card, which was done locally by Lori and Bill, of Able

Printing. The cards have their logo and a seal that represents Mocksville and Cooleemee, which was designed by one of the Bourbon guys, Troy Tyner. There will be a grand opening sometime at the first of the year. Kris will let everyone know when the date is set; she would like everyone to attend. Kris thanked everyone for the Board that was picked; they have done a great job, everything has come together due to a group effort. She is looking forward to serving and being involved with the community, including working with the Dragon Fly House. The new location is 1053 Yadkinville Road, which is in the East Gate shopping center, near Tractor Supply and Peebles.

#### Police Citizen's Academy Presentation – Assistant Chief Reagan, Major Black and Captain Finney

Assistant Chief Reagan addressed the Board with updates on the Citizen's Academy. The police department wanted to become more transparent, wanted to reach out to the community, and let the citizens know what they do in the police department. One of the ways to unveil that transparency was the creation of a Citizen's Academy. It was designed for citizens to go through a typical day in the life of the Mocksville Police Department. The Citizen's Academy was spread out for a number of weeks and every person in the academy was able to go through different phases, all the way from the introduction of command staff, through patrol, investigations, evidence, narcotics, everything that is done on a daily basis, to give all of the citizens an opportunity to see what it is officers do. Along the way, there were a lot of presentations, information that was exchanged and hands on activities. As they conclude this academy, they are taking applications for the next academy. Assistant Chief Reagan stated there will be some improvements and some additions. He said don't let anyone that is a graduate of the academy spoil any surprises for you because new things will be offered. He extends the offer to any one that would like to participate and will be happy to get them involved. If you have any interest in what the police department does, the Citizen's Academy is able to do that. Assistant Chief Reagan handed out certificates and recognized Major Black and Captain Finney, who were instrumental in putting all the presentations together and getting the group through.

Major Black addressed the Board with an update on the Citizens' Academy and presented the Cadet graduates. The police department had been in discussion of having a citizen's academy for two years. She further discussed the importance of interaction between community and police. The police department wanted to educate the community on everything Assistant Chief Reagan spoke of, such as the legal process, investigations and patrol, but we also discussed the emotional intelligence of officers, what they go through, such as PTSD and suicide rates and how officers are affected by community interaction. During the academy there was a lot of very good discussions and a lot of education; it was fun. Major Black was very impressed with the turnout of the five Cadets and appreciated the community members that came out to watch them graduate. Major Black appreciated Mayor, Marklin, Town Manager, Settlemyer and the Board for letting the police department present tonight. Major Black and Captain Finney presented the graduates of the Citizens Academy, Danielle Voletta, Bishop Ijames Sr., William Marklin, III, Sue Matney, and Jason Ijames Jr. Applications will be available to the public in January for new Cadets; the Citizen's Academy will be bigger and longer. Graduates can come back again if they would like to.

Mayor, Marklin, having gone through the program himself, gives kudos to the Police Department for this program. He was surprised at all the things the police do that he was not aware of. If any of the Board members would like to participate in the next academy, it would very beneficial to see what goes on a daily basis, from finger printing, to pulling over an auto; it was very eye opening. The more citizens that go through the academy, the better off we would be as a community. Mayor, Marklin thanked the PD for doing this, and how this has been a great start and is looking forward to seeing more Citizens' Academies.

## **Consent Agenda**

*A motion was made by Commissioner Williams to move item (C) Adopt Meeting Calendar for 2019 to New Business to discuss dates. The motion was seconded by Commissioner Taylor which carried by a unanimous vote of 4-0.*

*A motion was made by Commissioner Taylor to adopt the consent agenda as presented. The motion was seconded by Commissioner Southern which carried by a unanimous vote of 4-0. Items approved were: (A) November 6, 2018 Regular Board Meeting Minutes. (B) Capital Resolutions for General and Enterprise Funds.*

## **Unfinished Business**

Approve closing a portion of the ROW on Gildan Road.

Gildan, Inc. has requested that a portion of Gildan Drive be closed to accommodate a new security station. The existing road is open to the public but appears to be right-of-way for NCDOT. The Town has the responsibility to request closure of this portion of ROW (a map is available) and the Board of Transportation will ultimately take official action to close this portion of ROW. The Board passed a resolution of intent to close the ROW in October, 2018. An updated survey was presented at the Board meeting.

Town Manager, Settlemyer addressed the board to defer to Town Attorney, Benschhoff to go over where we are and what the next step is.

Town Attorney, Benschhoff addressed the board with the next step to take after the public hearing, which is to consider and adopt an order closing a portion of Gildan Street. A preliminary plat was available so the Board could observe. What you are doing in this order is reserving to the town an easement to the water line to Gildan Road and beside Gildan Drive, and then closing the road as requested, it will finally be closed once the drawing is signed by all the parties that need to sign it, including the Mayor. After this is done and recorded at the register of deeds, then Gildan Drive is almost closed in part, except DOT needs to act to abandon its interest in the street.

Town Manager, Settlemyer wanted to point out there was some language in the order and that the order was amended, it referenced two public hearings. At the last meeting we discussed to continue the public hearing, but we didn't do that, we closed the public hearing and then continued the discussion; so if you are going to make a motion to approve the order, then approve the order as amended, which means we scratch out the word December 4<sup>th</sup>.

Commissioner Ward questioned concerns brought to Town Attorney, Benschhoff.

Town Manager, Settlemyer felt the concern was any interest Energy United may have as an abutting piece of property.

Town Attorney, Benschhoff, stated there were lots of technical issues and that he can summarize those by saying that the drawing needed to be amended to include all of the appurtenant valves to the water line and it needed to be amended for Energy United to sign off that it consented to the closing of Gildan because it would technically be a land locked parcel, but an easement to Energy United has been added back to this plat. There was a lot of discussion with the four parties involved, five if you count DOT. This has been all worked out.

Town Manager, Settlemyer asked Town Attorney, Benshoff, if the issues the Town had at last month's meeting been resolved at this point?

Town Attorney, Benshoff confirmed that the issues had been resolved.

*A motion was made by Commissioner Ward to approve closing a portion of the ROW on Gildan Road. The motion was seconded by Commissioner Williams which carried by a unanimous vote of 4-0.*

## **New Business**

### **Property Lease Agreement Located at 773 Sanford Avenue with Envirolink**

Envirolink has requested to lease the house that is on the water plant property for office space and overnight stays for employees. Attached is a renewable 3 year lease to accommodate this request at the rate of \$500/month. Envirolink will be responsible for all utilities and maintenance costs associated with the building.

*A motion was made by Commissioner Ward to adopt the lease agreement with Envirolink located at 773 Sanford Avenue. The motion was seconded by Commissioner Southern which carried by a unanimous vote of 4-0.*

### **Hollingsworth Development Agreement**

The Town entered into an agreement with the Hollingsworth Group to construct Phase II of Quality Drive at the South Pointe Industrial Park. A grant was received for this construction and the work has been completed as of December 1, 2018. The Hollingsworth Group requests that the Development Agreement dated December 18, 2017 (and expiring one year from that date) be amended to extend the agreement in conjunction with the original agreement which expired on May 18, 2013. The original agreement allows for a reimbursement to the developer over time to recoup their costs but it is unclear whether that was the intent for this second agreement. Minutes and previous agreements were attached so the Board could determine how they should move forward with the request.

*A motion was made by Commissioner Taylor to adopt the Hollingsworth Development Agreement as written. The motion was seconded by Commissioner Williams which carried by a unanimous vote of 4-0.*

### **Project Comfort Bilt/Project Door Ordinance for Grant Number 2019-072-3201-2587**

The Town received a grant in the amount of \$212,000 for the expansion of Comfort Bilt that will create 17 new jobs. The project authorized is the Rural Economic Rural Grants Building Reuse Project described in the work statement contained in the Grant Agreement between the Town and the North Carolina Department of Commerce, Rural Economic Development Division. The Town's portion of the grant is \$10,600 and will be reimbursed to the Town by the Davie County EDC.

*A motion was made by Commissioner Taylor to adopt the project grant ordinance for project Comfort Bilt/Project Door. The motion was seconded by Commissioner Southern which carried by a unanimous vote of 4-0.*

## **Adopt Meeting Calendar for 2019**

*A motion was made by Commissioner Williams to adopt the 2019 Meeting Calendar after changing January's meeting to Tuesday the 15<sup>th</sup> and change July's meeting to Tuesday the 16<sup>th</sup> all changes due to holidays. The motion was seconded by Commissioner Taylor which carried by a unanimous vote of 4-0.*

## **Communication from Mayor and Town Board**

Mayor Marklin asked if the leaf pick up was going good? Director Harpe replied everything is going good. I would like to reiterate to Tami, the parade, I know it could have gone better if it had been pretty and sunny, but for it to stop raining fifteen minutes before the parade started, somebody is living right in Mocksville. Tami asked to speak, and thanked everyone for their help, lots of great feedback; the community appreciated the Town Board participating in the parade. Mayor Marklin said, since we met last, we had the Bed Races, and they were well attended. So many good things happening; this event card right here shows how well Tami is working to make December special. Lots of good things happening, so please attend if you get a chance and just enjoy the small town that we've got and all that we have to offer.

Captain Finney mentioned tomorrow will be the third Wednesday, Coffee with a Cop, from 10:00am-11:30am at the Coffee Factory, please come out and enjoy a cup of coffee with the PD.

Police Department did the No Shave November. The police department is doing a lot of things to connect with the community, and they are doing a great job with it. So as you're out there, talk with the police about what they have going on. I think they are doing a lot of great things to get themselves involved with the community.

Commissioner Taylor said Tami great job on the parade; even though it was wet and not as attended as others because of the wetness; it was a great time anyway. A couple of things, just to point out, once the first of the year comes through; we have a number of fundraisers coming up. Smart Start Hoedown is February 8<sup>th</sup>, tickets are available. If you are interested in some Christmas cheer coming up is the Madrigal Dinner, which is the highest choral group at the high school, they will be performing the 10<sup>th</sup> and 11<sup>th</sup> 'weather permitting, depending on the snow, next Monday and Tuesday, it's twenty dollars for adults, fifteen dollars for kids, it's a dinner, a play and Christmas Carols. It's a wonderful event, at Cornerstone Christian Church. The Holiday Concert is the 18<sup>th</sup> at the high school. I messaged a number of you, I was at a meeting the other day, for the Strategic Aging plan through Senior Services, and they are going to be setting up committees to target the five major areas of the aging plan. I will get up with you over the holidays about the possibility of you serving on some of those committees, really it's three or four meetings, it's to help focus the energies on what we are going to do about the aging population in the County, which I think is extremely important to everybody. Merry Christmas to everyone.

Shop with a cop on the 15<sup>th</sup>, headed up with Elizabeth Snow, from the Davie County Sheriff's Department, stated funding was tight this year, more kids than they have money for and anyone who would consider contributing to that please see Assistant Chief Reagan or Elizabeth Snow with the Sheriff's Department. I know they have really been trying to raise funds to give these kids a good Christmas.

Commissioner Southern says Tami, thanks for all your hard work on the parade. Thanks to the Department Heads and all the work they do. Jeff and Pat, great job on the Police Academy and it's great to have the Scouts here tonight; Merry Christmas to everybody.

Commissioner Williams Merry Christmas to everybody, thanks for all you do, love the Police Academy, it's really neat to see our citizens involved and interaction between the PD and the citizens. Will thanks for representing us.

Commissioner Ward I want to wish everyone a Merry Christmas. Tami you did a super job on the parade and thanks to all the departments, Rustin, Pat, Brian and the Fire Department. The fire truck looked great in the parade and all the police cars. It was a beautiful parade and I'm glad the Town took it over. Good job on the traffic control. I'd like to welcome our County Commission, Benita Finney here tonight, glad to have her.

Commissioner Vaughan-Jones

### **Communication from Staff**

Town Attorney Benshoff wished everyone a Merry Christmas and said it was good to be back after a vacation.

Town Manager Settlemyer a couple of things I want to point out to you, just so you know in case you drive downtown tonight, there are two giant holes where the new mast arms are going to go, they are nine feet deep, the footings are poured. Frank and a couple of his folks are in Minnesota this week doing the final walk through for the fire truck that should be here soon. We do have the upgrades at our Dutchman's creek wastewater treatment plant that have been approved, those bids will be going out, and they should be back in by January 10th; so that project will be starting up. You do have in front of you a breakfast tomorrow, if you are available, this is the fiftieth anniversary for the Piedmont Triad Council of Government, they are going to each County for a welcoming celebration, which is what they are doing tomorrow morning from 8:30am- 10:00am, so you are welcome to come out to the Manor House and partake in the breakfast and see some folks around the Region and listen to Brent give a talk about how important Mocksville is in the area. You should also have in front of you the community meeting for the comprehensive plan, a community meeting to get public input, next Thursday, December 13, from 5:30pm to 7:00pm, across the street, in the Energy United Building. There is a community survey, which we have out front, emailed to the Chamber and other groups, trying to get back as much feedback as we can. Anybody that can come should come; it's your opportunity to talk about what you like and dislike and your vision for the future of Mocksville. I encourage you to tell all your friends about it. I also encourage everyone to come to the events and encourage friends to come. We have the Piedmont Firefighters Pipes and Drums strolling in downtown on Friday from 6:00pm-7:30pm. Holiday Crawl on Saturday, depending on the weather. It's a holiday season, everyone has a lot going on, and I know you will try and get to the ones you can and support the Town every time you get a chance.

**Adjourn**

*A motion was made by Commissioner Taylor to adjourn the December 4, 2018 Regular Board Meeting. The motion was seconded by Commissioner Williams which carried by a unanimous vote 4-0.*

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William J. Marklin, Mayor

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Lynn Trivette, Town Clerk, NCCMC