

**Town of Mocksville  
Special  
Meeting  
June 14, 2018**

The Town of Mocksville Board of Commissioners met for a Special Board Meeting on Thursday, June 14, 2018 at 6:00 p.m. in the Mocksville Town Hall.

<b>Present:</b>	Mayor, Will Marklin	<b>Absent:</b>	None
<b>Commissioners Present:</b>	Brian Williams Eric Southern Amy Vaughan-Jones Brent S.Ward Rob Taylor		

**Others Present:**

Lynn Trivette, Interim Town Manager

Mayor, Marklin called the meeting to order.

The Town of Mocksville Board paused for a moment of silence.

Mayor, Marklin led the Pledge of Allegiance.

**Mike Ruffin's Contract and Discussing qualifications for a permanent Town Manager**

Mike Ruffin initiated the discussion of the qualifications for the Town Manager by asking the Board the question: What would you like to see in a manager?

The board discussed the qualities they would like to see in a manager. The Board decided that the right candidate for a new Town Manager should have 5-7 years of experience as a Town Manager, Assistant Manager, or department head, giving priority to experience as a Town Manager or Assistant Manager. The candidate should also have a Bachelor's Degree, while an MPA is preferred. The board stated that the right candidate will have strong interpersonal skills and be invested in the community. They would also like to see a candidate with prior budgeting experience and a strong presence in the community.

Continuing education for the Board and Town employees and the Board believes the right candidate should be proactive in educating both of these groups as well as being proactive in leadership.

Mike Ruffin gave an overview of his candidate search process. Advertising for this position will last until August. Mike Ruffin is hoping to have someone in place by mid-October. This search will be as thorough as possible. Mr. Ruffin is working independently of his company and will devote the appropriate amount of time it takes to search for the right candidate for Mocksville.

The Board discussed candidates for the Advisory Committee which is for the comprehension plan and they decided to postpone the June 28, 2018 Advisory Committee meeting and have Paul Kron from Foothills Design outline the purpose and duties of this committee so the Board could broaden their list of candidates.

**Adjourn**

*A motion was made by Commissioner, Rob Taylor to adjourn the June 14, 2018 Regular Board Meeting.  
The motion was seconded by Commissioner, Brent Ward and approved by a unanimous vote.  
5-0*

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William J. Marklin, Mayor

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Lynn Trivette, Town Clerk, NCCMC