

**Town of Mocksville
Regular Board Meeting
December 5, 2017**

The Town of Mocksville Board of Commissioners met for the Regular Board Meeting on Tuesday, December 5, 2017 at 3:30 p.m. in the Mocksville Town Hall.

Present:	Mayor, Will Marklin	Absent:	None
Commissioners Present:	Brian Williams Eric Southern Amy Vaughan-Jones Brent S. Ward Rob Taylor		

Others Present:

Marcus Abernethy, Town Manager
Lynn Trivette, Town Clerk
Al Benschhoff, Town Attorney
Todd Penley, Police Chief
Tami Langdon, Community Development Coordinator
Frank Carter, Fire Chief
Mike West, Public Works Director

Mayor, Will Marklin called the meeting to order welcoming everyone in attendance.

The Town of Mocksville Board paused for a moment of silence.
Mayor, Will Marklin led the Pledge of Allegiance.

Approval of Agenda

A motion was made by Commissioner, Brent S. Ward to approve the agenda but to add one item of discussion during the manager's report a leaf truck purchase. The motion was seconded by Commissioner, Amy Vaughan-Jones and approved by a unanimous vote. 5-0

Approval of Minutes

A motion was made by Commissioner, Rob Taylor to approve the minutes of the November 7, 2017 Regular Board Meeting and November 7, 2017 Executive Board Meeting after one correction 4-1 vote instead of 4-0 vote for the budget amendment. The motion was seconded by Commissioner, Brent Ward and approved by a unanimous vote. 5-0

PUBLIC COMMENT

No one spoke.

Oaths of Office

Judge, Jimmy Myers administered the oath of office to each newly elected official's Amy Vaughan-Jones, Eric Southern and Brian Williams and they will serve a term of four years.

Commissioner Recognition

Mayor, Marklin and the Board of Commissioners recognized Lash Sanford as having been a good, loyal and faithful public servant of the Town of Mocksville for sixteen years. Mayor, Marklin expressed his appreciation on behalf of the citizens of the town for the valuable service which he provided. Mayor, Marklin presented Lash Sanford with an appreciation plaque.

Lash Sanford addressed the Board and the people and expressed that serving on the Planning Board and Town Board for sixteen years has not only been rewarding but he enjoyed it. He enjoyed serving with you and he wished the new comers the best and if there was anything he could do he would be glad to be of service.

Johnny Frye was absent.

Personnel Recognition

Fire Department, Chief Carter is here to recognize Assistant Chief Lonnie Horn whom is retiring at the end of this month. Mr. Horn could not attend the meeting at this time, but Chief Carter does recognize Mr. Horn for his service to the community. Chief Carter also introduced Ray Moore who will become the new Assistant Fire Chief.

Mayor, Marklin would like to recess the meeting until 4:00pm and refreshments will be served to congratulate the newly elected officials.

A motion was made by Commissioner, Rob Taylor to recess until 4:00pm. The motion was seconded by Commissioner, Amy Vaughan-Jones and approved by a unanimous vote. 5-0

Appointment of Mayor Pro-Tem

The Charter requires the Town Board to appoint a Mayor Pro-Tem after every general election in the organizational meeting. Commissioner Rob Taylor is currently serving as the Mayor Pro-Tem. The Town board can re-appoint Mr. Taylor or any other Commissioner. The Mayor Pro Tem presides at meetings when the Mayor cannot be present.

A motion was made by Commissioner, Rob Taylor to appoint Commissioner Brent S. Ward as the Mayor Pro-Tem. The motion was seconded by Commissioner, Amy Vaughan-Jones and approved by a unanimous vote. 5-0

Appointment to the Mocksville Planning Board and Appointment to the Mocksville Board of Adjustment

With Brian Williams being elected to the Town Board, this created a vacancy on the Planning Board. Dewey Hunt's seat on the Board of Adjustment is vacant. We also have a vacancy on the Mocksville Tree Board. The seats need to be filled sooner than later. We have two applications on file and on our website.

You can make those appointments now or wait until January to allow some additional time for interested citizens to apply.

A motion was made by Commissioner, Brent S. Ward to appoint Diane Foster to fill the vacancy for the Planning Board. The motion was seconded by Commissioner, Amy Vaughan-Jones and approved by a unanimous vote. 5-0

ABC Store Feasibility Study Presentation, PTRC

In 2002, Mocksville residents voted to allow mixed-beverage sales, but voted against an ABC store. In 2016, Mocksville residents voted 71% in favor for the town to permit the operation of an ABC store. Even before the election, representatives from both Mocksville and Cooleemee began talks of operating these two ABC stores under one merged ABC Board. The study analyzes the feasibility of a new store located in Mocksville, the merger with the Cooleemee ABC Board, and the site selection of a new Mocksville store.

With growing residential and employment populations and high volumes of traffic, the Town of Mocksville could support its own ABC store. A new store would not pose a great threat to the Bermuda Run store, but would likely decrease the sales of the Cooleemee store, as many of its customers come from the Mocksville area.

It is recommended that Mocksville operate as a merged Board with Cooleemee for at least the first three to five years upon opening its own store. A merged Board would likely produce higher net profits than two competing Boards.

The study also recommended that the town rent retail space for the first three to five years to build gross sales before making a permanent investment on land and infrastructure.

Town Manager needs direction from the Board on how to proceed.

1. If the town wishes to create its own board, the town needs to establish a Board and appoint members, and task the board with finding an approved store location, securing financing, hire a manager to appoint staff, order product, and open a store.
2. If the board wishes to negotiate a merger with the Cooleemee ABC Board, we will need to negotiate a merger with Cooleemee and then complete those tasks associated with opening a Mocksville location.

A motion was made by Commissioner, Rob Taylor to adopt the recommendation received to begin a merger negotiation (inter-local agreement) with the Town of Cooleemee ABC Board and completing the necessary tasks associated with opening a Mocksville location. The motion was seconded by Commissioner, Amy Vaughan-Jones and approved by a unanimous vote. 5-0

Adoption of 2018 Commissioner Meeting Schedule

This meeting schedule can be amended at any time by the Board, but it's a common practice to prepare a schedule every January for the Board to adopt. Please note that the January Board Meeting is January 2nd and might need to be lite or brief since it's the first day back from a holiday. It will difficult to prepare packets for that meeting as a result.

A motion was made by Commissioner, Brent S. Ward to approve the January 2nd meeting to be changed to Tuesday, January 9th and the July 3rd meeting changed to July 10th. The motion was seconded by Commissioner, Rob Taylor and approved by a unanimous vote. 5-0

Court Square Tree Sponsorships for Community Organizations

The town discussed a few months ago sponsorships for the Court Square trees in the amount of \$1,000 per tree. We have two sponsorships currently and one of them is the Lion's Club. They would like to sponsor a tree in memory of one of their former members and the second sponsorship American Legion would like to sponsor a tree in honor of veterans in their families.

The Board does not remember discussing sponsorships for the Court Square trees. The trees were not named in the past and there are only four of them. The Board understands the examples that were given but would like the idea to be fair for everyone. The Board recommended the trees, benches or pavers at the new park which could include all of Mocksville and not limited to just groups.

A motion was made by Commissioner, Rob Taylor to let the Planning Board discuss the possibilities of commemorations and memorials at the North Main Street Park, not Court Square and to study the ability for how to do it and who to offer it to. The motion was seconded by Commissioner, Brian Williams and approved by a unanimous vote. 5-0

Mando Field Lease Agreements

Town Manager, presented lease agreements for the Usage of Mando field with similar terms to the lease agreement the town has with Piedmont International University. The American Legion would like to utilize Mando Field in the same way they have in the past. They have agreed to pay \$1,000 annually as a part of the lease and to also pay the \$600 field prep fees. They charge admission and concessions, and would retain that revenue.

The Forsyth Hawks is an independent member of (NCHSAA) NC Home School Athletic Association. They too want to utilize Mando Field for their games and agree to pay the field prep fees, and share any concession revenue as a part of their lease. They do not charge admission.

A motion was made by Commissioner, Rob Taylor to approve the lease agreements for American Legion and Forsyth Hawks for the usage of Mando field.. The motion was seconded by Commissioner, Eric Southern and approved by a unanimous vote. 5-0

Discussion of Tap Fee Donations – Dragon House

The Dragonfly house is seeking assistance on their construction project of their new facility on Valley Road. Brandy Reagan with the Dragonfly House made a written request.

As a rule, the town does not waive utility tap fees. This is the fee new customers pay to tap into the town's utility system. The only time it occurs is through Board approval. The town has waived tap fees in the past with two recent ED projects (Guildan & Quality Drive), the town has also waived the tap fees once annually for Habitat for Humanity. Dragonfly House is a quasi-governmental nonprofit agency, so you can make the case to consider waiving fees, but we need to be strategic in making these fee waiver decisions.

Attorney advises a policy to be written and to be very careful when waiving fees.

Discussion: A new facility for the children. They are spending \$58,000 to get water and sewer because the location is in a difficult area to obtain plumbing and service lines from the meter to the main.

A motion was made by Commissioner, Amy Vaughan-Jones to approve waiving the tap fee for the Dragonfly House. The motion was seconded by Commissioner, Rob Taylor and approved by a unanimous vote. 5-0

Economic Development Agreement

An ED reimbursement agreement was presented to the Board for the second road way extension of Quality Drive. 75% of the costs associated with extending QD is being reimbursed by the State. The remaining portion will be reimbursed by the Hollingsworth Companies. That reimbursement agreement is outlined in this agreement. A construction agreement is attached as well for the Contractor to perform the work. Town Manager is requesting a motion to approve the agreement with the Hollingsworth Companies.

A motion was made by Commissioner, Rob Taylor to approve the agreement with the Hollingsworth Companies. The motion was seconded by Commissioner, Brent S. Ward and approved by a unanimous vote. 5-0

Adoption of Retention Schedule

This resolution allows staff to dispose of public records according to the State of North Carolina Public Records Retention schedule. This is the period that the town retains records, that after four or five years, or another time, needs to be disposed of. The last revision of that schedule occurred in 2012. This will allow the town to gain storage pace while records continue to be produced.

A motion was made by Commissioner, Brian Williams to adopt the retention schedule resolution according to the State of NC Public Records Retention Schedule. The motion was seconded by Commissioner, Eric Southern and approved by a unanimous vote. 5-0

A motion was made by Commissioner, Brian Williams to excuse Commissioner, Rob Taylor from the meeting. The motion was seconded by Commissioner, Amy Vaughan-Jones and approved by a unanimous vote. 5-0

Monthly and Departmental Reports

Manager's Report Marcus Abernethy

Leaf Truck Presentation (added agenda item) Chris Vaughn

The City of Hartsville has for sale their 2016 International 7300, Cummins ISB 280 Hp. Engine, Extreme Vac, 25 yards automated one-man leaf collector. Engine hours are approximately 400 and odometer reads 4,000 miles. Unit has an extended five-year warranty on major CHASSIS components. This truck was purchased in 2016 for \$171,000 plus. The asking price is \$135,000. This equipment is not a sweeper.

A motion was made by Commissioner, Brent S. Ward to approve the budget amendment from last month's meeting to purchase the leaf truck for \$135,000 from the City of Hartsville. The motion was seconded by Commissioner, Amy Vaughan-Jones and approved by a unanimous vote. 5-0

A motion was made by Commissioner, Brian Williams to excuse Commissioner, Rob Taylor from the meeting. The motion was seconded by Commissioner, Eric Southern and approved by a unanimous vote. 5-0

The Town Manager is going to start looking at the calendar for budget retreat dates for 2018. The town started its budget process in March last year so Marcus would like the Board to look at their calendars, so it can be discussed at the next meeting.

The park construction continues, and Marcus has been pleased with the progress. The clock might not be here until after the first of the year so the ribbon cutting will be on hold until the park is finished.

Parks Department
Police Department
Fire Department
Public Works Department
CDC
Water Plant
Envirolink Report
Willis Engineers Status Report

Rustin Harpe
Todd Penley
Frank Carter
Mike West
Tami Langdon
Tom Johnson
Heather Adams
Chuck Willis

Budget Revenue Report
Budget Expenditure Report
Code Enforcement Report
Building Permit Activity Report

Marcus Abernethy

Commissioner Comment Period

Will Marklin

Brent S. Ward – I want to thank all the town employees including Public Works, Fire Department, Police Department, Community Development and Town Hall. I want to wish you all a Merry Christmas.

Brian Williams – Good to be here and I thanked those that serve before us.

Amy Vaughan-Jones - Thank you Tami and the article for the bed races, it was very well done and such a successful event. Thank you, Mike and your staff, because I know your called out early for leaks and I appreciate the hard work. Thank you, Frank and Todd, for your services within the town, you both do a wonderful job. Thanks to Al and the legal work he does for the town. Thank you, Lynn, for the electronic version of our agenda. It's good to have the two new board members with us.

Eric Southern – Honored to be here and serve with all of you.

Rob Taylor

Motion to enter closed session per NC GS 143-318.11 (a)(3) and (6), to preserve the attorney-client privilege, and to discuss personnel matters.

A motion was made by Commissioner, Brent S. Ward to enter close session. The motion was seconded by Commissioner, Eric Southern and approved by a unanimous vote. 4-0

Motion to re-enter into open session.

A motion was made by Commissioner, Brian Williams to re-enter into open session. The motion was seconded by Commissioner, Amy Vaughan-Jones and approved by a unanimous vote. 4-0

The Town Manager wanted the Board to know that he was unaware of the leaf truck presentation especially since it was voted down last month.

The Board believes the circumstances changed from last month to this month. The town offers leaf pick-up services and when the truck is inoperable the service stops and gets behind. The department head did not present anything to us in November and the Board needed to see this information.

Adjourn

A motion was made by Commissioner, Brent S. Ward to adjourn the December 5, 2017 Regular Board Meeting. The motion was seconded by Commissioner, Amy Vaughan-Jones and approved by a unanimous vote.

4-0

William J. Marklin, Mayor

Lynn Trivette, Town Clerk ,NCCMC