

**TOWN OF MOCKSVILLE
REGULAR BOARD MEETING
FEBRUARY 7, 2017**

The Town of Mocksville Board of Commissioners met for the Regular Board Meeting on Tuesday, February 7, 2017 at 6:00 p.m. in the Mocksville Town Hall.

Present:	Mayor Will Marklin	Absent:	None
Commissioners Present:	Johnny Frye Lash Sanford Rob Taylor Amy Vaughan-Jones Brent Ward		

Others Present:

Cecil Wood, Interim Town Manager
Hank Van Hoy, Town Attorney
Todd Penley, Police Chief; Nelson Turrentine, Asst. Police Chief
Officer James Evans and Mrs. Evans
Frank Carter, Fire Chief

Sign In Sheet Attached

Mayor Marklin called the meeting to order welcoming everyone in attendance.

The Town of Mocksville Board paused for a Moment of Silence.
Mayor Marklin led in the Pledge of Allegiance.

Approval of Minutes

A motion was made by Commissioner Johnny Frye to approve the minutes of the January 3, 2016 Regular Board Meeting. The motion was seconded by Commissioner Amy Vaughan-Jones and approved by a unanimous vote.

A motion was made by Commissioner Johnny Frye to approve the minutes of the January 18, 2017 Special Called Meeting. The motion was seconded by Commissioner Amy Vaughan-Jones and approved by a unanimous vote.

A motion was made by Commissioner Johnny Frye to approve the minutes of the January 24, 2017 Special Called Meeting. The motion was seconded by Commissioner Amy Vaughan-Jones and approved by a unanimous vote.

A motion was made by Commissioner Johnny Frye to approve the minutes of the January 25, 2017 Special Called Meeting. The motion was seconded by Commissioner Amy Vaughan-Jones and approved by a unanimous vote.

PUBLIC COMMENT – NONE

Amendment for the Agreement with Dunlop Aircraft Tyres, Inc.

Manager Wood introduced to the board the Amendment for the agreement with Dunlop Aircraft Tyres, Inc. The original agreement was to create forty (40) new full-time jobs on or before December 31, 2016. Due to delays in approvals in the United States Federal Aviation Administration, the start-up of the operations of the Davie County manufacturing operations was delayed. Dunlop is requesting an extension to the agreement until December 31, 2018.

A motion was made by Commissioner Lash Sanford to approve the amendment and call for a public hearing for the agreement with Dunlop Aircraft Tyres, Inc. The motion was seconded by Commissioner Johnny Frye and approved by a unanimous vote.

Approval of the Purchase of Used Leaf Truck from Clemmons

Public Works Department has been informed of a used leaf truck from the Town of Clemmons. They have seen the truck and it is a one person operated vehicle. Clemmons has offered it to the Town of Mocksville for \$6000.00. A budget amendment will need to be done and it would be put in the Parks Department.

A motion was made by Commissioner Lash Sanford to approve the purchase of the used leaf truck from the Town of Clemmons. The motion was seconded by Commissioner Rob Taylor and approved by a unanimous vote.

Willis Engineers Status Report

Chuck Willis gave an update on the Madison Road Booster Pumping Station and asked for an approval on a change order for additional paperwork that was needed.

A motion was made by Commissioner Amy Vaughan-Jones to approve the changed order for the additional paperwork that was needed. The motion was seconded by Commissioner Lash Sanford and approved by a unanimous vote.

Willis stated that Charles R. Underwood has installed the new pumps at the pump station and they are running well. The project was originally in the budget for \$400,000. A little less than \$300,000 has been spent. Willis requested that the board approve that part of the monies be put towards the improvements of the pump station structures. He requested up to \$40,000 go toward those improvements.

A motion was made by Commissioner Brent Ward to approve that part of the monies be put toward the improvements of the pump station structure. The motion was seconded by Commissioner Rob Taylor and approved by a unanimous vote.

The preconstruction conference has been held on the Quality Drive Extension project and the contractor is very anxious to get started.

Design and Regulatory application preparation is near completion for the replacement of the water lines on Main Street and Depot Street in the Court Square area downtown. He is working with NCDOT with traffic control.

The State Water Infrastructure Authority met in January to consider applications for grant funding. The town qualified for grant funding for both water and sewer asset inventory and assessment grants.

The town and Willis Engineers are working together updating water and sewer maintenance maps.

A Capital Budget Analysis has been completed, which compares budgets and anticipated improvement projects for financial planning purposes. The analysis concluded that additional funding remains, which could be allocated to other necessary improvements.

Mayor Marklin thanked Chuck for his hard work.

Mocksville Police Department Physical Fitness Policy

Chief Penley presented a policy to the board that provides a Physical Readiness Program that helps to ensure the officers have a required fitness to perform their duties, lifestyle habits that will decrease health risks and improve quality of life, and physical readiness to perform while controlling rise and its associated costs. The officers are encouraged to enter or remain in a physical readiness program.

A motion was made by Commissioner Rob Taylor to approve the Mocksville Police Department Physical Fitness Policy. The motion was seconded by Commissioner Johnny Frye and approved by a unanimous vote.

Mocksville Police Department Body Camera Policy

A Body Worn Camera is an “on-the-body” video and audio recording system assigned to an officer as an additional means of documenting specific incidents in the field. The purpose of this policy is to establish guidelines related to the use, management, storage and retrieval of the audio and video recordings from the departmentally issued BWC. The camera will be carried only by personnel who have been properly trained on its use.

A motion was made by Commissioner Johnny Frye to approve the Police Department Body Camera Policy. The motion was seconded by Commissioner Rob Taylor and approved by a unanimous vote.

Presentation of Firearm – Retired Reserve Officer James Evans

Chief Penley and Assistant Chief Nelson Turrentine informed the board of the many accomplishments that Officer James Evans has achieved. The Town of Mocksville and the Police Department presented the Officer with his firearm.

The Mayor and the Board extended their appreciation and well wishes to Dr. Evans.

Budget Amendment – Project Quality Drive Extension

Interim Manager Wood presented a budget Ordinance Amendment to the board. The purpose of the amendment is due to awarded grant money from the NC Dept. of Commerce Rural Economic Development Division for Downtown Revitalization project.

A motion was made by Commissioner Lash Sanford to approve the Budget Amendment for Project Quality Drive Extension. The motion was seconded by Commissioner Amy Vaughan-Jones and approved by a unanimous vote.

Manager’s Report

Revenues on the budget seem to be coming in slowly. Little less than \$500,000 for taxes still needs to be collected. Sales tax should come in March 2017. Sewer shows that collection of dues is only 55% complete. Overall numbers show that we are receiving approximately \$100,000 per month.

Town Hall Day is a meeting in Raleigh that is scheduled for March 29, 2017. Wood encourages the board to participate so they can be aware of things.

Two traffic lights are being inspected - The light at Gaither and Wilkesboro streets and the light close to Miller’s Restaurant. The light at Miller’s is being looked at as a possible round-about in the near future. The board held a discussion on these lights in reference to repairs, updates, etc.

A few large trees had to be taken down in the park due to being dead and causing potential problems.

Signs and gates need to be put in the park reflecting hours and rules. Wood is checking on the cost of a motorized gate with a timer. There are some concerns of activities that are happening in the park at times they should not be. Updates will be presented to the board at a later date.

The restrooms downtown are going along very well.

The housing survey has been sent out. Contacts have been made – not a big response in replies.

Rents for potential downstairs varied from \$600 to \$1000 a month. It depended on size and whether or not utilities were included. Mayor Marklin suggested an offer to the Economic Development Commission.

A listing of properties that the Town of Mocksville owns has been received. There are several places that the town owns. Is there a reason that the town owns these particular properties and would the town be interested in selling some of these properties. The list is available for the board to review.

Mayor Marklin stated that the Healthy Davie Challenge is going very well.

Mayor Marklin attended Rotary and stated that they are interested in participating in the area where the new bathrooms are with a clock . They are also interested in a long range plan for the park in that area.

Commissioner Vaughan-Jones wanted information on the Fire Department. Chief Carter stated that Fuller has been to the department with measurements and Final drawings should be done by mid-February.

Chief Penley informed the board of a policy with the N.C. League on a Risk Assessment. It is a 39 step process that involves policies, etc. The Mocksville Police Department is in the process of adding 15-20 new policies ranging from improvement, training and safety revues.

Commissioner Ward thanked all the departments of the town and a special thanks to Cecil for coming in as Interim Town Manager.

Commissioner Sanford expressed his appreciation to the board for their support with the Senior Center and quoted statistics from the center.

Commissioner Taylor stated that the Smart Start Hoedown was a great success and informed the board of the Share the Love Dinner at the Dragonfly House. The Arts Council will be holding a dinner also.

A motion was made by Commissioner Johnny Frye to go into Executive Session to discuss legal matters. The motion was seconded by Commissioner Rob Taylor and approved by a unanimous vote.

A motion was made by Commissioner Johnny Frye to leave the Executive Session and return to the Regular Town Board Meeting. The motion was seconded by Commissioner Rob Taylor and approved by a unanimous vote.

Adjourn

A motion was made by Commissioner Rob Taylor to adjourn the February 7, 2017 Regular Board Meeting. The motion was seconded by Commissioner Lash Sanford and approved by a unanimous vote.

Mayor Will Marklin

Cecil Wood
Interim Town Clerk