

TOWN OF MOCKSVILLE
SPECIAL CALLED MEETING
NOVEMBER 23, 2016

The Town of Mocksville Board of Commissioners held a Special Called Meeting on Wednesday, November 23, 2016 at 5:30 p.m. in the Mocksville Town Hall.

Present:	Mayor Will Marklin	Absent:	None
Commissioners Present:	Johnny Frye Lash Sanford Rob Taylor Amy Vaughan-Jones Brent Ward		

Others Present:

Cecil E. Wood, Interim Town Manager
Hank Van Hoy, Town Manager
Matt Reece, Piedmont Triad Council of Government

Mayor Marklin called the meeting to order.

The Town of Mocksville Board paused for a Moment of Silence.
Mayor Marklin led in the Pledge of Allegiance.

PUBLIC COMMENT – None

Discussion – Ad for the New Manager

Mayor Marklin introduced Matt Reece and turned the discussion over to Mr. Reece. Mr. Reece began by passing out a handout on the search for a Town Manager. He asked the Board to review the questions in the handout and provide him with their feedback. After discussion on each item, Mr. Reece noted the interest of the Board and stated he would use the Board's comments to better define the Manager profile that would be used in the recruitment process. Mr. Reece presented to the Board an outline of the ad as he had originally developed it and stated he would be revising the ad based on the Board's comments.

The Board and Mr. Reece reviewed the time line for hiring a new Manager:
December 1, place ads with the League, the Association and on the Manager's list serve. By the end of December establish a database for recording and sorting the applicants.

December and January screen and filter candidates per the criteria set by the Board.

January 16th, have the finalist identified and scheduled for interviews. Develop interview questions, written (as needed) and oral, for use during the interviews.

January 16th and 24th – formal interview process and assessment of candidates.

January 23rd – 27th – potential second round of interviews.

February – reach consensus of on the hiring decision and make the offer.

March 1st – Target hire date.

A revised ad will be sent to the Town to place on the Manager's list serve. There being no more questions for Mr. Reece, he left the meeting.

The Mayor informed the Board of a need to meet with the attorneys involved with the police case. It was decided the Board would meet with the attorneys on December 6, 2016 at 9:00 a.m.

Adjourn

A motion was made by Commissioner Brent Ward to adjourn the November 23, 2016 Special Called Meeting. The motion was seconded by Commissioner Rob Taylor and approved by a unanimous vote. The meeting was adjourned at 7:10 p.m.

William J. Marklin, III, Mayor

Cecil E. Wood, Interim Town Manager