

**TOWN OF MOCKSVILLE  
REGULAR BOARD MEETING  
AUGUST 6, 2013**

The Town of Mocksville Board of Commissioners met in regular session on Tuesday, August 6, 2013 at 4:00 p.m. in the Mocksville Town Hall.

<b>Present:</b>	Mayor F.W. Slate	<b>Absent:</b>	None
<b>Commissioners Present:</b>	Richard Broadway Will Marklin Lash Sanford Rob Taylor Amy Vaughan-Jones		

**Others Present:**

Christine W. Bralley, Town Manager  
Beth N. Thompson, Administrative Assistant  
Brian Williams, Attorney  
Daniel Matthews – Interim Police Chief  
Frank Carter – Mocksville Fire Chief

Sign In sheet attached

Mayor Slate called the meeting to order welcoming everyone in attendance.

**Approval of Minutes**

*A motion was made by Commissioner Will Marklin to approve the minutes of the July 2, 2013 Regular Board Meeting. The motion was seconded by Commissioner Lash Sanford and approved by a unanimous vote.*

**Public Comments – None**

**Mocksville Tourism Development Appointments**

Manager Bralley informed the board of the recommended list of the members associated with the Mocksville Tourism Board. Members associated with promoting travel and tourism with the town are Tami Langdon, Re-appointment of two year term; Leon Carter, Re-appointment of two year term; Carolyn McManamy, Re-appointment of one year term and Commissioner Amy Vaughan Jones volunteered for appointment of a one year term. Members associated with collecting the tax are Vijay Barad, Re-appointment two year term and Mike Barad, Appointment one year term.

*A motion was made by Commissioner Will Marklin to approve the Mocksville Tourism Development Appointments. The motion was seconded by Commissioner Lash Sanford and approved by a unanimous vote.*

*Exhibit A*

**Adoption of Records Retention and Disposition Schedule**

Manager Bralley introduced to the board the Municipal Records Retention and Disposition Schedule. The schedule relates to each department within the municipality in reference to when records can be destroyed. These schedules have been approved in the past and are periodically updated by the NC Department of Cultural Resources-Division of Archives and Records, State Archives of North Carolina. There is one addition to the schedule. Counsel has recommended approval of the Internal Policies regarding retention and disposition of certain records. Last Records Retention and Disposition Schedule were approved in 2009.

*A motion was made by Commissioner Amy Vaughan-Jones to approve the adoption of records retention and disposition schedule. The motion was seconded by Commissioner Rob Taylor and approved by a unanimous vote.*

*Exhibit B*

**Manager's Report**

Department reports have been included in agenda packets.

Code Enforcement - Manager Bralley told the board that she has received a petition from the property owners on Mumford Drive in reference to the property known as the Old Monleigh Building at 715 Yadkinville Road. The complaint is high grass, people entering and existing building, snakes, rodents and other animals. The property has been coded twice this year already for high grass and noxious overgrowth. Chris Nuckolls with DC Building and Inspections will be going to investigate the building. The property owner has been invoiced for the code enforcement fees; however fees have been submitted to the tax department for nonpayment as a lien on the property.

Envirolink, who is managing the wastewater treatment plant, has completed the first month of operations. A lot of changes and adjustments have already taken place resulting in cost savings.

The Criterium Bike Race went very good and was well attended. The Police Department had 12 officers that worked the event. The Fire Department stated that everything went well, with the exception of one accident resulting in a biker getting hurt during the event. Fire Chief Frank Carter stated that the race did not stop while the EMS crew was trying to assist the biker and questioned could that be noted for future races.

*Commissioner Will Marklin made a motion to go into Executive Session to discuss matters relating to the location or expansion of industries or businesses in this area. The motion was seconded by Commissioner Rob Taylor and approved by a unanimous vote.*

*Commissioner Will Marklin made a motion to close the Executive Session and return to the August 6, 2013 Regular Board Meeting. The motion was seconded by Commissioner Lash Sanford and approved by a unanimous vote.*

**Adjourn**

*A motion was made by Commissioner Will Marklin to adjourn the August 6, 2013 Regular Town Board Meeting. The motion was seconded by Commissioner Rob Taylor and approved by a unanimous vote.*

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Mayor

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Town Clerk